

**AUTONOMOUS NON-PROFIT ORGANIZATION
“CORPORATE ACADEMY OF THE STATE CORPORATION “ROSATOM”
(ANO “ROSATOM CORPORATE ACADEMY”)**

ORDER

10.06.2024

No. 328/99-P

Moscow

On approval of the "Regulations on holding the Championship of
Professional Skills of the State Atomic Energy
Corporation Rosatom - AtomSkills"

In accordance with the instruction of the President of the Russian Federation dated 22.09.2015 No. Pr-1921, the State Atomic Energy Corporation Rosatom is implementing the project "Workers and Engineering Personnel for Industrial and Technological Growth", within the framework of which it is holding the Industry Championship of Professional Skills of the Rosatom State Atomic Energy Corporation - AtomSkills

I HEREBY ORDER:

1. To approve the "Regulations on holding the Championship of Professional Skills of the State Atomic Energy Corporation Rosatom - AtomSkills" (hereinafter referred to as the Regulations, Appendix No. 1).

2. For the Head of the Championships Organization Department to post a copy of the Regulations on the website ([https://www.atomskills.ru /](https://www.atomskills.ru/)).

3. The administration of this order is to be imposed on A.D. Ponomarenko,
Deputy
Director General - Director of the Engineering Competence Unit.

Director General

/signature/

Yu.B. Uzhakina

Alexey Eduardovich Krasavin
(965) 138 92 52

**ROSATOM STATE ATOMIC ENERGY
CORPORATION**

APPROVED BY:

/signature/

" " (signature) 20 .

**REGULATIONS
ON HOLDING THE CHAMPIONSHIP OF PROFESSIONAL
SKILLS OF THE STATE ATOMIC ENERGY CORPORATION
ROSATOM - ATOMSKILLS**

Moscow 2024

These Regulations on the Professional Skills Championship of the State Atomic Energy Corporation Rosatom - AtomSkills (hereinafter referred to as the Regulations) defines the procedure for organizing and holding the industry Championship of professional skills of the State Atomic Energy Corporation Rosatom (hereinafter referred to as Rosatom State Corporation) - AtomSkills (hereinafter referred to as the Championship) at any stage of Competence competitions.

Persons involved in the organization of and participation in the AtomSkills Championship movement must follow these Regulations in their activities.

The Regulations come into force and become mandatory from the moment of issuing the order of the Director General of ANO "Rosatom Corporate Academy" on the approval of these Regulations.

Decisions on amendments and additions to these Regulations or approval of a new version of the Regulations are made on the basis of an order from the Director General of ANO "Rosatom Corporate Academy".

In the event of a conflict between the provisions of this document and the legislation of the Russian Federation, the provisions of this document shall apply to the extent that they do not contradict the legislation of the Russian Federation. Until the relevant changes are made, the current legislation of the Russian Federation should be followed.

The developer of these Regulations is ANO "Rosatom Corporate Academy", represented by Deputy Director General - Director of the Engineering Competence Unit A.D. Ponomarenko, Adviser to the Deputy General Director - Director of the Engineering Competence Unit D.L. Galiullin, Head of the Championships Organization Division A.E. Krasavin, Project Manager of the Championships Organization Division O.M. Martynova, Procurement Manager of the Championships Organization Division A.I. Dorofeev, specialist of the Championships Organization Division R.A. Gabbasova R.A. and the Chief Experts of the industry Championship: Agaeva T.G., Belous L.N., Veselova A.E., Vinogradova K.V., Grafova A.V., Zimina A.I., Kuritsyna S.A., Kucheryavina D.N., Lebedeva D.M., Leypi E.I., Malysheva I.A., Onishchenko D.N., Razina Yu.N., Salnikova M.M., Samoiloa I.A., Tarkhova E.V., Tukmacheva V.B., Ustyantseva E.P., Iron M.A., Khaliullina R.S. T.G. Agaev, L.N. Belous, A.Ye. Veselov, K.V. Vinogradov, A.V. Grafov, A.I. Zimin, S.A. Kuritsyn, D.N. Kucheryavin, D.M. Lebedev, Ye.I. Leypi, I.A. Malyshev, D.N. Onishchenko, Yu.N. Razina, M.M. Salnikov, I.A. Samoiloa, E.V. Tarkhova, V.B. Tukmachev, Ye.P. Ustyantsev, M.A. Utyuzh, R.S. Khaliullin.

These Regulations and all the tender documentation developed for the professional skills Championship of the State Atomic Energy Corporation Rosatom constitute the property of ANO "Rosatom Corporate Academy".

The Regulations consist of two volumes:

Volume A. Planning, organization and operational activities;

Tom B. Conducting Competence competitions.

Volumes A and B must be used together.

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TERMS AND ABBREVIATIONS (GLOSSARY)

Term	Definition
AtomSkills Standart https://atomskills.ru/upload/docs/atomskills_standart.pdf	Methodological recommendations for the preparation and implementation of practical assessment measures to assess the qualifications of employees
Accredited persons of the industry Championship	Persons who have been accredited by the Steering Committee of ANO "Rosatom Corporate Academy", which resulted in the recognition by the Steering Committee of their right to carry out specific activities during the industry Championship.
The Appeal Commission	A temporary commission that is established for the duration of the Championship for the unbiased and objective resolution of disputes, conflicts, and disagreements related to participation in the Championship.
Appeal	A written appeal from a participant/expert of the Championship to the appeal commission in order to resolve disputes that could not be resolved within pre-appeal efforts.
Aspect	An element of the evaluation of a competition task, for which points are awarded when evaluating the results of the participant's work.
The highest collegiate body of the Championship	The strategic decision-making body is the Steering Committee of the Championship.
Chief Expert of the Industry Championship (CE)	The expert responsible for the management, organization and supervision of a particular competence within the framework of the Championship.
Chief Expert of the divisional (qualifying) stage	The expert responsible for the management, organization and supervision of a particular Competence within the framework of the qualifying stage of the Championship.
Schedule of preparatory work for the Industry Championship of professional skills	A detailed plan of preparatory activities for the entire annual cycle of the Industry Championship.
The schedule of the Championship	A detailed plan for the Industry

	Championship, including all the days of activity at the competence site, starting from the day the experts arrive at the site and ending with the day the Site activities are completed and equipment is dismantled, the business program of the Championship, etc.
Competence work schedule	A schedule containing a description of all stages of work on the preparation, conduct and evaluation of the work of participants and experts within the framework of their competence, distributed by days in accordance with the schedule of the Championship.
Annual competition cycle	The roadmap of the championships, starting from the selection process of participants at the level of Rosatom enterprises/other organizations and ending with participation in national and international Championships.
Diploma of participant/expert	A document confirming the participant/expert's participation in the Championship.
Championship Discussion Forum (Forum) https://atomskills.rosatom.ru/forumatom/	The discussion forum provides experts, participants, and others associated with the Championship with the opportunity to communicate, collaborate, and coordinate the competition documentation and the overall course of the competence Championship.
Championship Days C-n ... C-1, C1,C2, C3, C4 C+1 ...C+ n	The days of the Championship are conventionally divided into 3 parts: C-n ... C-1 - preparatory part; C1, C2, C3, C4 - competitive part; C+1...C+ n - days after the competitive part.
The Jury	A group of expert mentors accredited by the Steering Committee of ANO "Rosatom Corporate Academy", responsible for evaluating competition tasks according to the approved evaluation criteria within the framework of the competence

	Championship.
Deputy Chief Expert (DCE)	An expert who provides assistance and support to the Chief Expert and follows instructions from the Chief Expert on issues related to the planning and management of the competence Championship.
Infrastructure Sheet (IS)	The list of necessary equipment, technologies, tools, components, fixtures, consumables for equipping the competition site in accordance with the technical documentation of the competence.
Code of Ethics https://atomskills.ru/upload/docs/kodeks_etici.pdf	A document establishing standards of conduct and ethical standards for all persons participating in the Championship, which should guide decision-making in the framework of participation in the Championship, during the preparation for it and after it.
Competence	The field in which competitions are held to identify the ability of a participant/team of participants to work on the basis of abilities, knowledge, skills and experience in solving a competition task in the professional activities of the participant/team of participants.
Competition documentation	<ul style="list-style-type: none"> • package of documents, protocols and forms required for the Championship; • Regulations on holding the Championship of professional skills of Rosatom - AtomSkills; • technical description of competence; • competition task • evaluation criteria; • infrastructure sheet; • toolbox of participant (if available); <ul style="list-style-type: none"> • schedule of the Championship; • schedule of divisional (qualifying) Championship of industry

	<p>Championship/competence;</p> <ul style="list-style-type: none"> • work schedule <p>of competence;</p> <ul style="list-style-type: none"> • competition site development plan; • requirements to occupational safety at the Competition Site; • Code of Ethics of the Championship of Professional Skills of Rosatom - AtomSkills; • other official documentation of the Championship.
Competition Site	A special area where the competence Championship is held, which includes the participants' workplaces, rooms for experts, places for storing documentation, equipment and tools.
Competitive Assignment (CA)	A document describing a set of practical tasks that must be completed by the participant/team of participants within the framework of the Championship.
Evaluation criteria	The structure of the interaction between the assessment aspects and the assessed skills, presented in the form of a table.
League of Professionals	The nomination involved the participation of qualified personnel of Rosatom and invited participants take part.
Team leader	The person in charge of maintaining business communications between the participants, expert mentors and the steering committee throughout the Championship.
Medal	A badge of distinction, which is awarded to participants who have shown the best results in terms of competence, provided that the threshold of professionalism is exceeded.
International participant/team of participants* *Team Competences	A worker/specialist/student or a group of participants with practical and theoretical experience in their professional field, sent by a foreign company/foreign enterprise/foreign educational institution of a friendly country to participate in the

	Championship.
Competitive assignment module	A part of a competition task that tests a specific group of skills and simulates a specific task facing a specialist with the competence in question in the industry.
Participating organizations	Rosatom divisions, Rosatom enterprises outside the Rosatom Divisions, higher educational institutions, specialized secondary educational institutions, international organizations of friendly countries, and other invited organizations.
The Steering Committee of the Championship (Steering Committee)	The highest collegiate body of the Championship, formed by ANO "Rosatom Corporate Academy", which ensures the organization and holding of the Championship, carries out the overall management of the Championship, and has a controlling/supervisory function over all processes and involved persons across all stages of the Championship.
Steering Committee of Division	The organizing body of the qualifying stage of the Championship, formed by a division of Rosatom, which ensures the organization and conduct of the qualifying stage of the Championship, carries out the general management of the qualifying stage of the Championship, and reports to the Steering Committee of ANO "Rosatom Corporate Academy".
Qualifying tests (rounds)	Qualifying tests of the AtomSkills Industry Championship, organized by the Steering Committee of ANO "Rosatom Corporate Academy" and Rosatom divisions.
Industry Championship	The main final competitive event among the winners of the qualifying stages and persons admitted by the Steering Committee of ANO "Rosatom Corporate Academy" to the

	AtomSkills Championship.
Assessment sheet	A form for entering grades (scores) downloaded from the AtomSkills digital platform.
Winner of the AtomSkills Industry Championship	The person who scored the most points within the competence, with exceeding the professionalism threshold taken into account, recognized by the results of the Championship as a person with the highest level of professionalism.
Professionalism threshold	The minimum number of points that a participant/team of participants must score in order for their high professionalism to be recognized, to be allowed to participate in the Championship and to be recognized as the awardees of the Championship and qualifying rounds.
Working group	A group of people who ensure the prompt solution of the tasks set by the Steering Committee during the preparation and holding of the Championship, formed by the Steering Committee from among the team leaders and employees of Rosatom enterprises.
Certification of experts	The procedure for awarding the status of an expert of the AtomSkills Championship for a period of 3 years, carried out by ANO "Rosatom Corporate Academy".
Student League	Competitive events under the AtomSkills Championship movement program among students of higher and secondary vocational educational institutions of the Russian Federation.
Accompanying persons	Team leaders and, at the request of the organization sending the participants, team psychologists.
Specification of competence standard	A list of knowledge, skills and abilities based on industry requirements that a specialist in the relevant competence should possess, indicating the percentage of their importance in the preparation of assessment criteria.
Participating country	A country friendly to the Russian

	Federation.
Judgement	A type of aspect assessment that is used to assess the quality of a participant's performance when there are minor differences in the perception of external evaluation criteria.
Technical description of competence (TD)	A document that combines all the basic information on competence.
Technical expert of competence	The expert who is responsible for the availability, installation, configuration, operability and technical connection of the equipment and software of the Championship and supervises the use of the equipment entrusted to him/her.
Technology expert of Championship	The technology expert of Championship is responsible for the technical connection of the unit of competences conducted within the framework of the Championship, including the installation and configuration of the necessary application software for the performance of competition tasks.
Participant/Team of participants of the qualifying stage of the Championship	A worker/specialist/student or a group of participants who wished to participate in the qualifying round of the Championship by submitting an application to an employer and have practical and theoretical experience in their professional field.
Participant/team of participants of the Industry Championship	A worker/ specialist/ student or a group of participants who have passed the qualification tests and scored the required number of points set by the Steering Committee of ANO "Rosatom Corporate Academy" for a particular cycle of the Championship, and are officially registered for a specific competence as competing participants in the Industry Championship.
AtomSkills digital platform	Specialized software for information processing at the AtomSkills Championship, an electronic

	monitoring system for collecting and processing competition results https://atomskills.rosatom.ru/ .
AtomSkills Championship	The professional skills championship held annually by Rosatom.
Expert	A person who has confirmed the relevant qualifications and production and/or practical experience in the competence they represent at ANO "Rosatom Corporate Academy", has a sufficient level of expert knowledge, and has a valid expert certificate.
Expert observer	An expert of competence who is present at the Championship at the invitation of the Steering Committee of the Championship to perform tasks agreed with the Steering Committee.
Expert mentor	An expert representing a participant/team of participants who performs various roles according to the decision of the Chief Expert.
HSE expert	An expert in the field of compliance with the rules on occupational safety and health at the competition site, established by the legislation of the Russian Federation and the documentation on competence.
Expert developer	The expert who develops the competition task and the competitive documentation on competence.
Participant's toolbox	A set of tools from the list specified in the technical description of the competence, brought to the Championship by the participant of the Championship.

VOLUME A
PLANNING, ORGANIZATION AND OPERATIONAL ACTIVITIES

A.1 GENERAL PROVISIONS

A.1.1 Objectives of the Championship

The key objectives of the Championship are:

1. Increase labor productivity through accelerated growth of skills in key technological professions;
2. Leadership at national and international professional skills Championships;
3. Attracting motivated young participants of professional skills Championships to Rosatom enterprises.

A.1.2 Values of the AtomSkills Championship

The key values of the Championship are: honesty, fairness, transparency, information openness, cooperation and innovation.

A.1.3 Dates and venue of the Championship

The Championship is held annually. It consists of qualifying rounds and the Championship final.

The format of the Championship is determined annually by the steering committee, depending on the influence of external factors.

The dates and venue of the Industry Championship are approved by the order of Rosatom's CEO.

Qualifying rounds are organized and conducted in accordance with the schedule of preparatory work.

Deviation of the qualifying rounds from the schedule of preparatory work without coordination with the Steering Committee of the Championship is unacceptable.

A.2 ORGANIZATION OF THE CHAMPIONSHIP

A.2.1 The highest collegiate body of the Championship

By order of Rosatom's CEO, the highest collegiate body of the Championship, which makes strategic decisions, the Steering Committee of the Championship (hereinafter referred to as the Steering Committee of the Championship), is formed to manage the AtomSkills Industry Championship.

A.2.2 Steering Committee of the Championship

The Steering Committee of the Championship ensures the preparation and holding of the Championship, carries out the overall management of the Championship, promotes the adoption of effective measures to solve the tasks of preparing and holding the Championship, and ensures the coordination of the actions of the working group.

The Steering Committee of the Championship includes representatives of ANO "Rosatom Corporate Academy" in charge of the preparation and holding of the Championship.

The work of the Steering Committee is led by its chairperson.

All administrative documents of the Steering Committee are issued signed by the chairperson of the Steering Committee.

The Steering Committee makes decisions on any issues related to the Championship, including those not affected by these Regulations.

The Steering Committee has special powers during the organization and holding of the Championship.

These Regulations allow for the inclusion of one representative from the community of team leaders and other persons in the Steering Committee in order to increase the effectiveness of solving tasks related to the preparation and holding of the Championship.

During the qualifying stages of the Championship, the divisions form and approve their division Steering Committees, which are endowed with a complete list of the rights and obligations of the Steering Committee during the qualifying rounds, according to these Regulations.

The Steering Committees of the divisions are subordinate to the management of their legal entity and the Steering Committee of the Championship, formed by ANO "Rosatom Corporate Academy".

Within the framework of the Championship, the steering committee:

- is guided by these Regulations and AtomSkills Standart (https://atomskills.ru/upload/docs/atomskills_standart.pdf);
- organizes the certification procedure for applicants for the status of an expert of the AtomSkills Championship¹;
- maintains a register of certified experts²;
- engages expert developers in cooperation, maintains a register of expert developers³;
- forms lists of registered participants/experts, taking into account the provisions of the Federal Law "On Personal Data" dated 27.07.2006 No. 152-FZ in electronic form (AtomSkills digital platform/Excel file with full name, role and e-mail) no later than 1.5 months before the start of the Championship;
- annually, no later than 6 months before day C-1, develops the schedule of preparatory work for the Professional Skills Industry Championship - AtomSkills, and posts the same on the digital platform of the Championship.
- develops a plan for the placement of competences no later than 3 months before the start of the Championship;
- develops the Championship program, which includes provisions for the accommodation and meals of all participants, no later than 3 months in advance⁴;
- develops the procedure for the opening and closing ceremonies of the Championship;
- develops the business program of the Championship;
- develops a program of additional and non-competitive events;
- organizes the welcoming and registration of all categories of participants/experts/invited/accredited persons, volunteers and business partners arriving at the Championship;

¹ Effective from July 1, 2024

² Effective from July 1, 2024

³ Effective from July 1, 2024

⁴ Effective from July 1, 2024

- organizes training events for team leaders, experts, and participants⁵;
- conducts working sessions with the main experts;
- conducts working sessions with team leaders;
- considers appeals from participants/teams of participants/experts;
- examines complaints from an expert/experts of competence regarding the inaction of the Chief Expert or the improper performance of his/her duties;
 - holds the Chief Expert accountable for violations of these Regulations, the Code of Ethics, the HSE standards, and others;
 - ensures the safety of events (on-duty service of police, medical personnel, fire department, and other necessary services);
 - organizes the duty of technical personnel at the venues of the Championship for the entire period of its holding;
 - organizes maintenance, cleaning of premises, operability of ventilation, sewerage, water supply, heating;
 - ensures the availability of a dedicated private LAN network with an Internet connection with a bandwidth of at least 1 megabit per second at each competition site for entering the results of the Championship;
 - organizes photo and video filming of the Championship, if necessary, media participation;
 - provides/organizes transfers of all categories of participants from their places of residence in the Championship city to the competition venue and back;
 - designs awards and documents on participation in the Championship according to the brand book of the Championship;
 - awards the winners of the Championship;
 - prepares a report on the results of the Championship;
 - provides informational coverage of the Championship results.

Within the framework of the Championship, representatives of the steering committee of the Championship may:

- require any participant/expert to provide documentation in accordance with these Regulations;
- hold participants/experts of the Industry Championship accountable, up to and including withdrawal from the competition;
- replace the Chief Expert of competence in case of detection of gross violations of these Regulations by the Chief Expert;
- revoke the expert's certificate⁶;
- hold accountable divisions/other enterprises of Rosatom, that failed to meet the deadlines for the qualifying rounds of the Championship and the provision of documentation to the Steering Committee in accordance with these Regulations;

⁵ Effective from July 1, 2024

⁶ Effective from July 1, 2024

- refuse admission to competitions to potential participants/teams of participants in cases of missing the application for participation with accompanying documents without a valid reason;
- provide all possible assistance to participants/teams of participants in defending their rights during the Championship;
- give certain rights and responsibilities to certain persons participating in the Championship;
- others, as provided for by these Regulations.

A.2.3 Championship Working Group

A group of people who ensure the prompt solution of the tasks set by the Steering Committee during the preparation and holding of the Championship.

The working group is formed from employees of enterprises/divisions/other enterprises and organizations of Rosatom/educational institutions, selected as team leaders and participating in the Championship.

These Regulations allow for the participation of other persons as members of the working group on approval by the Steering Committee.

The composition of the working group is approved by the order of Rosatom's CEO no later than 3 months before the start of the Industry Championship.

The working group of the qualifying stages of the Championship is formed from the leaders of the teams and employees of the divisions of Rosatom.

A.2.4 Competences. Quotas for places

The list of competences of the Championship is annually approved by the order of Rosatom's CEO 6.5 months before the opening of the Industry Championship.

The number of quota places for the new cycle of the Industry Championship is set by the steering committee of the Championship 5 months before day C-1 of the Industry Championship.

2 months before the opening of the Industry Championship, the Steering Committee of the Championship distributes quotas for each competence based on submitted applications for participation in the Championship and information on the results of the qualifying tests.

The allocation of quotas between participating organizations is posted by the Steering Committee on the platform <https://atomskills.rosatom.ru/>.

When allocating quotas, the priority is set in the following sequence:

- "Professional League": division teams, other Rosatom enterprises, other organizations of the Russian Federation, and enterprises of friendly countries;
- "Student League": NRU MEPhI, higher educational institutions of the Russian Federation, secondary vocational educational institutions of the Russian Federation.

The participation rate of HE and SVE students in the Championship within the framework of the "Student League" is approved annually by the steering committee of the Championship.

If there are available quotas, the Steering Committee of the Championship has the right to invite persons who did not take the first places in the qualifying tests to the Industry Championship (hereinafter referred to as Invited Participants).

The Steering Committee has the right to leave quotas/parts of quotas unallocated if their distribution violates the principle of equality and fairness.

The steering committee of the Championship forms lists of participants/teams of participants of the Championship based on distributed quotas, submitted applications for participation in the Championship, protocols of qualifying tests with the results of overcoming the threshold of professionalism by the participant/team of participants and information entered on the digital platform of the Championship by participants and team leaders.

From one division/organization outside a division, no more than three participants/teams are eligible for each competence. Deviation from this norm is possible only if approved by the Steering Committee of the Championship no later than 1.5 months before the start of the Championship.

The Participant/Team that has confirmed their interest in participating by registering a participant/team of participants and submitting accompanying documents to the Steering Committee may fully or partially withdraw from participation.

The released quotas can be distributed by the Steering Committee among the interested teams of competence no later than **1 month** before the official opening of the Industry Championship.

Outside the time frame of this period, the Steering Committee distributes the released quotas as possible and appropriate.

A.2.5 Rules for adding a new Competence

A new competence may be initiated by the division/other interested parties (hereinafter referred to as the Initiator) no later than 8 months⁷ before the start of the Industry Championship.

In order to initiate a new competence, the Initiator must prepare a package of documents before the approval procedures, including:

- technical description and approved competition task;
- analytical review of the Rosatom's need for specialists in the competence in question;
- statistical data on the number of students of the relevant profile enrolled in higher and secondary vocational education programs.

Within 15 calendar days, the Initiator must coordinate the initiative with the steering committee of the Championship.

After coordination with the steering committee of the Championship, the Initiator, no later than 7.5 months before the start of the Industry Championship, sends the package of documents to potentially interested divisions for review and decision-making on possible participation.

Interested parties (divisions) must consider the initiative to introduce a new competence within 12 calendar days from the date of receipt of the offer.

⁷ Effective from July 1, 2024

The decision on acceptance/refusal of acceptance must be formalized in a protocol. The voting protocol must be drawn up and sent to the steering committee of the Championship and the Initiator no later than 3 (three) business days from the date of voting.

No more than 15 calendar days are allowed for the entire procedure of reviewing the offer by interested parties.

For a new competence to be included in the list of potential competences of the Championship for consideration by the Steering Committee, an interest in the participation of at least 5 (five) divisions is required.

The final decision on the introduction of a new competence is made by the Steering Committee of the Championship, based on the expediency of its introduction.

These Regulations allow for the possibility of introducing a new competence on the initiative of the steering committee without any coordination.

The Steering Committee of the Championship places the list of approved competencies for the new competition cycle on the Championship information platform <https://atomskills.rosatom.ru/> 6.5 months before the start of the Industry Championship.

The Steering Committee reserves the right to introduce new competences at a later date.

A.2.6 Point assessment system. Professionalism threshold

In order to increase the rating of the AtomSkills Industry Championship and to recognize only the participant with the highest level of professionalism in a particular field as the winner, a threshold of professionalism is set.

The threshold of professionalism is the minimum number of points that a participant/team of participants needs to score to have their high professional skills recognized, to be admitted to participate in the Championship and to be recognized as the winner of the Championship or qualifying rounds.

The threshold of professionalism for determining the winners of the Industry Championship and the winners during the qualifying tests is approved by the steering committee of the Championship in consultation with the main experts 4.5 months before the start of the Industry Championship. Annual adjustment of the threshold of professionalism is allowed.

The Chief Experts have the right to apply to the Steering Committee of the Championship with a motivated proposal to set a specific threshold of professionalism for the annual cycle of the Championship.

For the Industry Championship, for qualifying rounds, for different participation leagues (student league and professional league), different values of the threshold of professionalism are set. Different thresholds of professionalism can also be set for individual competences.

For the qualifying rounds, the threshold of professionalism is set at about 15-20% below the threshold of professionalism of the Industry Championship.

The Steering Committee of the Championship posts information about the threshold of professionalism on the information platform <https://atomskills.rosatom.ru/>.

A.2.7 Participation leagues and types of competitions

The Industry Championship of Professional Skills of Rosatom is held in two competitions:

- "League of Professionals" among employees of Rosatom enterprises, with the possibility of participation of third-party organizations of the Russian Federation and international organizations of friendly countries;
- "Student League" among students of higher education and secondary vocational schools of the Russian Federation.

According to the decision of the Steering Committee, the "Student League" can be held jointly with the "League of Professionals", in parallel with it, or on separate days as part of the competition days.

In the case of a joint "Student League" and "League of Professionals", the jury differentiates the grades of the student participants from those of the professional participants.

The Student League is conducted according to the competences in which Rosatom has a need in personnel, unless otherwise specified.

The following persons are allowed to participate in the Student League:

- students whose learning profile corresponds to the subject of competence;
- students who have expressed their intention to join Rosatom upon graduation (in the form of filling out a Questionnaire)⁸;
- students studying on the basis of a targeted training agreement concluded by the student or his legal representatives with Rosatom enterprises/organizations, and Students of educational institutions officially employed by a Rosatom organization at least 6 months before the opening ceremony of the Championship⁹;
- students of educational institutions with whom a cooperation agreement has been signed on personnel training for Rosatom.

Students studying on the basis of a targeted training agreement, full-time students employed by Rosatom for at least 6 months before the opening of the Championship, and students of the National Research Nuclear University MEPhI have a preferential right to participate in the AtomSkills Championship within the framework of the Student League.

These Regulations allow for full-time students who have been employed at Rosatom enterprises for at least 6 months prior to the opening of the Industry Championship to participate in the Industry Championship in both the professional league and the student league. The right to participate in the professional league arises on condition that they are sent to the Industry Championship by Rosatom and pass the qualifying tests in a similar league of participation with exceeding the threshold of professionalism.

These Regulations allow for situations in which a "Student League" in one area of Competence or another is conducted with only one participant/team of participants.

⁸ Effective from July 1, 2024

⁹ Effective from July 1, 2024

A competence within the framework of the Professional League can be conducted subject to the participation of at least 4 (four) participants/teams of participants representing various divisions and other various organizations.¹⁰

The Industry Championship of Professional Skills of Rosatom is held in the form of individual or team competitions.

The type of competition in a particular competence, as well as the size of the team of participants, is determined by the technical description of the competence.

A.2.8 The Championship program and procedure

The Steering Committee approves the schedule of the Championship for the entire annual cycle no later than 6 months before the start of the Industry Championship.

The schedule of the Championship must be posted on the AtomSkills digital platform within 5 (five) business days.

The Rosatom Professional Skills Championship takes place in several stages:

- qualifying stages;
- the Industry Championship of Professional Skills of Rosatom.

The scheme of the qualifying stages of the Rosatom Professional Skills Championship depends on the category of the enterprise in the Rosatom system.

At least 1.5 months¹¹ before the start of the Industry Championship, the Steering Committee of the Championship must approve the schedule of the Industry Championship, which must include the following items:

- a detailed program of the Championship, including a plan for accommodation and meals for all participants;
- a procedure for the opening and closing ceremonies;
- a business program;
- a program of additional and non-competitive events.

A.2.9 Qualifying test procedure

A.2.9.1 Rosatom Divisions

Rosatom Divisions conduct competitive qualifying events in accordance with these Regulations.

Divisions must, on their own:

- form the division Steering Committee;
- approve experts, including the Chief Expert of the divisional (qualifying) stage, from among the experts certified by ANO "Rosatom Corporate Academy";
- collect applications from the participants of the qualifying rounds;
- hold competitive competence events according to the schedule of preparatory work for the Championship;

¹⁰ Effective from July 1, 2024

¹¹ Effective from July 1, 2024

- determine the winners by recording the points scored in accordance with these Regulations and forming the competition protocol;

Divisions are encouraged to develop and use their own competition task for the qualifying stage.

The competition task of the divisional tests is developed by the Chief Expert of the divisional (qualifying) stage. It is allowed to involve expert developers in the preparation of a competition task for the qualifying tests.

The competition task developed by the Chief Expert of the divisional qualification or the involved expert developer is subject to be approved by the steering committee of the Championship.

For the divisional (qualifying) stages, it is allowed to use in a modified form the competition task of the past Industry Championships subject to approval by the Chief Expert of the Industry Championship in the relevant competence and the Steering Committee of the Championship.

Divisional (qualifying) tests are only held within the framework of the professional league.

When conducting a qualifying test for working competencies in a remote format, it is necessary to provide video recording of the assignment.

At the request of the Steering Committee of the Championship, the Steering Committee of the division is obliged to provide a video recording of the remote qualifying stage for working competences within 5 (five) business days from the date of the request.

The results of the competition are recorded in the protocol.

The protocol of the qualifying tests is signed by the Chief Expert and the experts who assessed the competence level of the participant/team of participants.

The list of participants in the competence in the competition protocol is formed in descending order of points, indicating the winners/runners-up of the competence of the qualifying test.

The division's steering committee must record the results of the qualifying round of the competition, indicating the winners and points scored by all participants on the Championship platform <https://atomkills.rosatom.ru/> within 5 (five) business days from the date of signing the protocol.

If the division's Steering Committee fails to record the results of the qualifying tests on the digital platform within the prescribed time, the Steering Committee reserves the right to suspend the division participant/team of participants from participating in competitions in this competence at the industry Championship.

The competition protocol is kept by the division throughout the entire annual cycle of the AtomSkills Championship in case of replacement of a participant / team of participants, in order to confirm that they have exceeded the threshold of professionalism during the qualifying tests.

Only the participant/ team of participants who scored the most points among all participants in the competence and exceeded the threshold of professionalism set for the qualification tests for this competence in the current year can be recognized as the winner of the Championship qualifying tests¹².

¹² Effective from July 1, 2024

Other awardees include participants/teams of participants who took 2nd and 3rd places, respectively, provided they have exceeded the threshold of professionalism.

The winner/winning team/runners-up of the qualifying tests in both competitions receive the right to represent the division at the Industry Championship. The winner of the qualifying test has the priority right to represent the division.

Runners-up are entitled to represent the division in the following cases:

- The division is represented by several participants/teams of participants in a particular competence at once;
- The winner submitted a written refusal to continue participating in the Championship;
- the winner was eliminated for medical reasons.

In the above cases, the winner is replaced by the runner-up who took the 2nd place, and if it is impossible for him to participate, by the runner-up who took the 3rd place during the qualifying competitions.

All other substitutions are only possible if approved by the Steering Committee.

In exceptional cases, in agreement with the Steering Committee of the Championship, it is allowed to represent the interests of the division at the Industry Championship by a participant/team of participants who have not passed the threshold of professionalism.

In the event that the division does not hold the qualifying round in time for the division as a whole or for a specific competence, the Steering Committee of the Championship reserves the right to suspend the division's team from participating in the AtomSkills Industry Championship.

Divisions that are unable to organize qualifying tests on their own (or if it is impractical to conduct qualifying events for a particular competence), must, in coordination with the Steering Committee of the Championship, select participants to represent their interests at the Industry Championship in accordance with paragraph A.2.9.2 of these Regulations.

A.2.9.2 Other Rosatom enterprises

Enterprises of the Rosatom system that are not part of any division and are unable to hold qualifying Championships according to the scheme described in paragraph A.2.9.1 must collect applications from participants and inform the Steering Committee of the Championship about the wish of their employees to participate in competitive events in a particular competence.

The steering committee of the Championship provides assistance to these enterprises in conducting qualifying tests.

The steering committee of the Championship provides these enterprises with a competition task for each declared competence. At the same time, enterprises that have expressed a desire to participate in the Industry Championship, after submitting an application to the Steering Committee of the Championship, undertake to organize online testing for their participant on the premises of their enterprise.

In exceptional cases, the Steering Committee may facilitate the conduct of the selection test on the premises of another organization.

The date and time of the online testing is agreed with the Steering Committee of the Championship.

The steering committee of the Championship, together with the Chief Expert on the competence in question, elects or approves experts to participate in the assessment of the tasks performed by the participant/ team of participants.

The Steering Committee, the Chief Expert of the competence and other experts can participate in the evaluation of the participant remotely.

Online testing involves video recording of all the participant's work during the assignment, and storing video recordings of the entire test on information media.

A participant who has passed the qualification test for competence is recognized as having exceeded the threshold of professionalism and scored more points if several participants from the organization participated in the qualification tests for the same competence.

In cases where none of the participants from the enterprise has exceeded the threshold of professionalism, the enterprise in question loses the right to participate in the Industry Championship for this annual Championship cycle. Exceptions are only possible subject to approval by the Steering Committee of the Championship.

The list of participants in the competence in the competition protocol is formed according to the number of points, in descending order.

Based on the test results, the Chief Expert and the experts evaluating this test form and sign the competition protocol.

The competition protocol indicating the points scored should be posted by the chief competence expert on the Championship platform <https://atomskills.rosatom.ru/> within 5 (five) business days after signing.

The protocol of the qualifying competitions is kept by the Steering Committee of the Championship during the entire annual cycle of the AtomSkills Championship.

A.2.9.3 Educational institutions and third-party enterprises

Third-party enterprises/institutions/organizations outside the structure of Rosatom, including foreign ones, conduct qualifying tests in accordance with the procedure established for enterprises of the Rosatom system that are not part of any division. These organizations are subject to p. 2.9.2 of these Regulations.

A.2.10 Registration on digital platform

The lists of participants/teams of participants in the qualifying stages of the Championship, organized by Divisions, are formed by divisions on their own within the time limits set by the division management, taking into account the dates of the qualifying stages, as stated in the schedule of preparatory work for the Industry Championship of Professional Skills.

Persons registered on the digital platform of the Championship <https://atomskills.rosatom.ru/> are allowed to participate in the Industry Championship, with details indicating the status of participation in the Championship.

To register on the digital platform, team leaders must fill out the team registration application form (Appendix 1) 2 months before the opening of the Industry Championship.

The participants of the qualifying stages must be registered on the digital platform before those begin.

2 months before the official opening date of the Industry Championship, team leaders, winners/runners-up of the qualifying stages of divisions, participants in the qualifying tests of other enterprises/organizations (given they have exceeded the threshold of professionalism), the Championship experts approved by ANO "Rosatom Corporate Academy" the Championship cycle in question, must register on their own or with the help of the team leader on the AtomSkills digital platform: <https://atomskills.rosatom.ru/>.¹³

During registration, participants must provide the Steering Committee of the Championship with copies of the following documents:

- documents confirming professional qualifications and admission to work, if required by the competence requirement;
- a certificate from the place of study confirming that the participant is indeed a student of a higher or secondary vocational educational institution.

When registering to participate in the Championship, experts must provide the Steering Committee of the Championship with a copy of the expert certificate confirming the status of an expert of the AtomSkills Championship, which has not expired before the official closing date of the Industry Championship of this annual cycle.

The procedure for providing the above-mentioned copies of documents is approved by the Steering Committee annually.

If necessary, the Steering Committee reserves the right to request the originals of these documents.

With an application for participation in the Championship, participants/experts/team leaders/invited persons and other persons, within the framework of current legislation, sign consent to the processing of personal data and consent to the processing of personal data authorized by the personal data subject for distribution on paper, or, if permitted, using automated means of personal data processing (Appendix 2).

For citizens of the participating countries, a template to fill out is provided in Appendix 3 to these Regulations.

The completed consents of all team members are communicated by the team leaders to the Steering Committee of the Championship 2 months before day C-1 of the Industry Championship, unless the submission of consents using automated personal data processing tools is applicable.

Consent to the processing of personal data is provided for the purpose of collecting the following personal data of the participants of the Championship:

- surname, name, patronymic;
- gender;
- passport details: number, information about the date of issue and the issuing authority, date of birth, registration address, current citizenship;

¹³ This provision will enter into force on July 1, 2024.

- actual residence address;
- contact telephone number;
- e-mail address;
- individual insurance account number (SNILS);
- Taxpayer Identification Number (INN);
- compulsory medical insurance/voluntary medical insurance policy;
- photos and videos;
- information about the place of study/work (name of the organization, position);
- the size of clothes and shoes.

Personal data is processed in accordance with the Policy on the Organization of Processing and Ensuring the Security of Personal Data of ANO "Rosatom Corporate Academy" (approved by ANO "Rosatom Corporate Academy" Order No. 328/77-P dated 27 May, 2022).

ANO "Rosatom Corporate Academy" collects, processes and distributes personal data exclusively within the framework of the current legislation of the Russian Federation.

All personal data provided by participants, experts and team leaders to participate in the Championship will be stored by ANO "Rosatom Corporate Academy" in accordance with the terms of the current legislation of the Russian Federation.

A participant/expert of the Championship has the right to withdraw his/her consent to the processing of personal data by sending a refusal by mail to the address of ANO "Rosatom Corporate Academy" specified in the consent, or by sending a corresponding application in the form of an electronic document to the email address of ANO "Rosatom Corporate Academy": academy@rosatom-academy.ru.

If the withdrawal of consent to the processing of personal data makes it impossible to continue participating in the Championship, the Steering Committee has the right to refuse the participant/expert to participate in the Championship.

1.5 months before day C-1 of the Championship, the steering committee of the Championship forms the lists of experts of the Championship, team leaders, participants/teams of participants of the Rosatom Industry Championship from the list of persons registered in the system <https://atomskills.rosatom.ru/>.

If a potential participant/expert of the Championship has not passed the registration procedure on the above date, the Steering Committee reserves the right to exclude the participant/expert from the competition.

A.2.11 Provision of infrastructure

The Steering Committee is responsible for the development of a general plan for the placement of competitive competence sites and other functional areas.

The plan is developed on the basis of information obtained from the technical descriptions of competences.

The Steering Committee ensures the development of a preliminary design for the Championship sites no later than 1.5 months before the start of the competition.

The development of the draft plan of the competition site itself with the designation of equipment and workplaces of participants/experts is carried out by the Chief Expert of competence together with the expert developer no later than 3¹⁴ months before the opening ceremony of the Championship.

The Chief Expert of competence is responsible for ensuring that infrastructure and equipment comply with occupational safety and health regulations.

All documentation containing the rules of occupational safety and health must be posted by the Steering Committee on the Championship website <https://atomskills.rosatom.ru> 2 months¹⁵ before the Championship starts.

In addition to providing a venue for the Championship, competition venues and workplaces for participants, the Steering Committee must provide all necessary facilities for organizing and conducting the business program, organizing the work of the headquarters, as well as any other facilities necessary for organizing and holding the AtomSkills Championship.

The Steering Committee has the right to transfer the obligation to provide the participants' workplaces with the necessary equipment to the organizations that sent the participant/team of participants to the Championship, notifying the organization 3 months before the start of the Championship.

Issues related to the provision of infrastructure and deadlines for the preparation of documentation during the qualifying competitions are determined by the divisions on their own.

A.2.12 Expenses for participation in the Championship

The organizations sending participants/teams of participants to represent their organization at the Championship in the Professional League assume all transportation costs, as well as expenses related to the accommodation of their team members.

The Steering Committee imposes the obligation to pay for the accommodation and transportation costs of the Student League participant on:

- the educational institution;
- the Rosatom enterprise, in respect of which this student participant has expressed his/her intention to find employment or with which he/she concluded a targeted training agreement;
- other interested parties.

If a full-time student is employed 6 months before the start of the Championship in an organization of Rosatom and has passed the qualifying tests as an employee of this organization, then the costs of his/her participation in the Industry Championship are borne by the Rosatom organization without reference to the participation league.

The Steering Committee reserves the right to change the list of expenses charged to the organization sending the participant/team of participants to participate in the Industry Championship.

¹⁴ Effective from July 1, 2024

¹⁵ Effective from July 1, 2024

A.2.13 Summarizing the results of the industry Championship

Following the results of the Industry Championship, the winners and runners-up are approved by the order of Rosatom's CEO.

The results of the Industry Championship are summarized in two categories:

- "Professional League";
- "Student League".

Gold, silver and bronze medals are awarded to participants who have shown the best (first, second and third respectively) results in competitions, subject to exceeding the threshold of professionalism approved by the Steering Committee of the Championship for this Industry Championship.

If the number of participants/teams of participants in the competence competition is less than 3 (three), medals are only distributed among the participants/teams of participants who have exceeded the threshold of professionalism.

These Regulations do not provide for the awarding of two or more gold, silver or bronze medals.

If two or more participants/teams of participants scored the same number of points, the winner is the participant/team of participants who scored points by completing tasks with more significant skills.

The significance of skills is established in the assessment system by assigning key skills.

Persons who have scored the highest number of points in competence, but have not exceeded the threshold of professionalism, cannot be recognized as winners of the Industry Championship or qualifying stages.

Rosatom allows for the absence of winners in a competence at the Industry Championship or its qualifying stages.

The winners and runners-up of the qualifying stages are approved by the order of the Head of the HR Department of the Rosatom Division.

Winners/runners-up, together with their expert mentors, can be rewarded with cash payments, valuable prizes, diplomas and other ways of recognition.

The presentation of gifts/cash payments is executed by order of the Director General of ANO "Rosatom Corporate Academy".

The Steering Committee of the Championship has the right to make payments/financial incentives for active participation in the Industry Championship to other persons.

The Steering Committee of the Championship makes payments/financial incentives for active participation in the Championship once before the end of the calendar year.

The Steering Committee reserves the right to change the aforesaid order of payments/financial incentives.

The Steering Committee of the Championship is responsible for awarding the winners, processing award documents in accordance with the brandbook of the Championship (Appendix 4), forming electronic protocols with the results of competences and providing information coverage of the results of the Industry Championship.

According to Chapter 23 of the Tax Code of the Russian Federation "Personal Income Tax", the amount of cash bonuses and cash prizes for different categories of participants in the Championship received during the organization and participation in the Championship, which are not related to advertising of goods, works, services, is

considered income received in kind, and is subject to personal income tax. The Steering Committee informs the participants of the Championship about the amount of income received, calculates, deducts and pays the amount of personal income tax on the basis of the consent application of the participant/expert.

The participant/expert awarded with cash payments/a valuable prize must, within 2 weeks after the end of the award ceremony, fill out and sign an application in the form of consent to receive cash payments/receive a valuable gift.

The Steering Committee sends a sample application to the team leaders, who then pass it on to interested parties to fill out and sign. The Steering Committee has the right to change the procedure for reviewing the text of the application, filling out the form, signing and sending it to the Steering Committee.

If no application is signed in the form of consent to receive cash payments/receive a valuable gift, or if bank details or other documents are not provided within the prescribed period without valid reasons, the cash prize will not be paid.

As part of the summing up of the Championship, the Steering Committee prepares a report on the Championship within 1.5 months after the closing ceremony of the Industry Championship, providing the following documents:

- report on the results of the Championship;
- report on the results of the survey of participants of the Championship;
- report on the results of the feedback analysis.

Rosatom forms a national team from among the winners/runners-up of the Professional League and the Student League of the AtomSkills Industry Championship to represent Rosatom at national and international Championships such as High-Tech, DigitalSkills, the International Construction Championship, the Battle of Robots, and the like.

If necessary, at the initiative of the Steering Committee, additional qualifying tests may be conducted in order to recruit the Rosatom national team to participate in the above-mentioned Championships. The decision to conduct additional qualifying tests is made by the Steering Committee based on the number of available quotas provided to the Rosatom team at the Championship.

A.3 MANAGEMENT OF THE CHAMPIONSHIP

A.3.1 General management of the Championship

The overall management of the Championship is exercised by the Steering Committee formed by ANO "Rosatom Corporate Academy".

The selection stages are managed by the local Steering Committees of Rosatom divisions.

A.3.2 Competence competition management

The general management of competence competitions is exercised by the Chief Expert and is determined by the technical description of the competence.

The management of competence competitions may be related to the resolution of controversial/conflict situations, for the fair resolution of which the Chief Expert may not assume full responsibility.

In order to fairly consider the situations described, the Chief Expert, during the development of the technical description of competence in Section 7 "Occupational safety requirements and rules of conduct on the competition site", provides a list of situations/conflicts that he will submit for collegiate consideration by experts of competence.

Expert voting may take place in person or in absentia. The form of voting is determined by the time of disputes/conflict situations.

Voting in absentia is allowed until day C-2 of the Championship.

The Chief Expert notifies other experts about the date and time of the absentee voting by sending a notification to the expert's email address specified during registration on the digital platform of the Championship.

Issues in which the Chief Expert cannot independently make a decision, guided by this Provision and the technical description of competence, from day C-2, are submitted to an in-person vote of experts within the scope of competence.

The Chief Expert informs the other experts about the time and date of voting from day C-2 in person, against signature, with the preparation of a protocol (Appendix 6).

If an expert refuses to sign the protocol stating that he has been informed about the day and time of voting, the Chief Expert repeatedly invites the expert to familiarize himself with the date and time of voting in the presence of 3 (three) witnesses. Persons who perform any role during the Championship can act as witnesses, but they should not be members of the same team. In case of repeated refusal of the expert to sign, the Chief Expert puts a mark "familiarized" in the column "signature of the expert". The Chief Expert and 3 witnesses certify this mark with their signatures.

The Chief Expert sends a scanned copy of this protocol to the e-mail address of the expert who refused to review the protocol on the day and time of voting in person. The e-mail address of the expert must match the e-mail address indicated on the Championship platform. From this moment on, the expert is considered to have been notified of the day and time of voting.

Voting implies a position of "For" or "Against".

For the voting procedure, it is necessary that the following conditions are met:

- the number of voting experts is at least 80% of the number of experts in Competence;
- Only one vote can be accepted from each Participating Team, regardless of the number of expert mentors.

Voting can take place both on the principle of "one expert - one vote" and on the principle of "voting not by the number of experts, but by the votes of the Participating Teams". The latter principle is implemented in team competences.

The voting principle must be determined by the Chief Expert and specified in the technical description in Section 7 "Occupational safety requirements and rules of conduct on the competition site".

For team competences, all teams represented on the competence by more than one expert must select the head of the team's expert group before the start of the Championship, who is given the right to vote when discussing issues submitted by the Chief Expert for voting. No other experts on the same team are entitled to vote on issues put forward for discussion by the Chief Expert.

The mechanism of allocation of votes within this team of experts is not regulated by these Regulations and remains at the discretion of the organization that sends the group of experts to participate in the Championship within the same Competence.

The decision is made by a simple majority (50% of the voting experts/heads of expert groups + 1 vote, hereinafter referred to as a simple majority).

The Chief Expert informs the absent experts about the decision by sending an information letter to the expert's email address indicated on the digital platform of the Championship.

Experts who did not participate in the voting cannot influence the voting results in any way.

Neither the Chief Expert, nor the deputy Chief Expert, the technological or technical expert, or the expert observers participate in the voting.

Voting during the student league is provided for in the technical description and may differ from the above schemes only if there are certain circumstances that do not allow them to be implemented.

If the votes of the experts are divided equally between "for" and "against", the final casting vote is given to the Chief Expert of the competence.

Voting during the qualifying stages of the division takes place according to a similar scheme.

A.4 QUALITY CONTROL OF THE CHAMPIONSHIP

Within the framework of the Championship, quality control of competence competitions can be exercised. Quality control is exercised out by the Steering Committee of the Championship and persons authorized by the Steering Committee.

Quality control of competence competitions may include verification of:

- compliance of the industry/qualifying competence Championship with the terms of these Regulations;
- compliance of the competence Championship with the terms of the technical description of competence;
- compliance with the rules of occupational safety and health at the competition site;
- compliance of the construction and equipment of the competition site with the agreed infrastructure sheet and building plan;
- the main and accompanying documentation of the Championship;
- the quality of the experts' work.

Experts of competence are required to provide members of the Steering Committee with unhindered access to documents and information subject to verification.

In case of refusal to provide the requested documentation/information to the members of the Steering Committee for verification, the results of the Championship in the relevant competence may be declared invalid by the decision of the Chairperson of the Steering Committee.

In case of violations in the conduct of competence competitions, the Steering Committee and experts should take all possible measures to eliminate them immediately.

If the experts refuse to eliminate the identified violations and/or if it is impossible to eliminate them, the results of the Championship in the relevant competence may be declared invalid by the decision of the Chairperson of the Steering Committee.

Violations, upon detection of which the results of the Championship in the relevant competence may be declared invalid, include:

- non-compliance with these Regulations;
 - non-compliance with the terms of the technical description;
 - non-compliance with safety and health regulations;
 - non-compliance with the Code of Ethics;
 - violation of the evaluation procedure;
 - lack of properly executed protocols;
 - lack of properly designed assessment sheets;
 - non-compliance of construction and equipment of the competition site with the agreed infrastructure sheet and the building plan;
 - the use of a competitive documentation that is not coordinated with the Steering Committee
- ¹⁶;
- providing knowingly false information.

All cases of violations are recorded by representatives of the Steering Committee, authorized persons in the audit report.

In order to stop and prevent violations of the Regulations on the Conduct of the Championship and other regulations, members of the Steering Committee have the right to freely stay at all competition venues.

A.5 OCCUPATIONAL AND FIRE SAFETY

All participants, experts, team leaders, the Steering Committee and others at the Championship must strictly observe the safety and health regulations in force in the Russian Federation. The Steering Committee and the Chief Experts must plan and conduct the Championship in strict accordance with the rules of occupational safety and health.

For each competence, the Chief Expert should be an HSE expert responsible for conducting the briefing and compliance with occupational health and safety regulations by all persons present at the competition site, with the HSE expert appointed from among the certified experts admitted by the Steering Committee to participate in the Championship.

¹⁶ The change of an open Competition assignment to a scope up to 30% is not subject to approval by the Steering Committee.

Liability for violations of labor protection and safety regulations at the competition site lies entirely with the Chief Expert and the HSE expert.

During the Championship, the HSE expert daily introduces all persons on the site to safety and labor protection rules.

Persons who have received the relevant briefing, upon completion of the briefing and before using the equipment at the competition sites, must sign protocols on passing the briefing on familiarization with the rules of occupational safety and health (Appendix 6).

During the Championship, the protocols are kept with the Chief Expert. At the end of the Championship, the Chief Expert submits them, along with other documentation, to the Steering Committee no later than day C+1 of the Championship.

The occupational safety and health expert, together with the Chief Expert, has the right to temporarily or permanently suspend from participation in the Championship a participant in respect of whom cases of violations of occupational safety and health regulations have been identified.

The temporary or final suspension of a participant from participation in the Championship for violating labor protection regulations is recorded in a protocol signed by an occupational safety and health expert and the chief competence expert (Appendix 6). The protocol must be accompanied by evidence of violations of labor protection regulations in the form of photographs or video materials, and written testimony from witnesses.

The final suspension from participation in the Championship is accompanied by the withdrawal of the right of access to the competition site.

A participant suspended for violating HSE rules has the right to appeal to the Chairperson of the Steering Committee (Appendix 7) in accordance with paragraph B.7.2 of these Regulations.

A.6 ACCREDITED PERSONS AND ROLES IN THE CHAMPIONSHIP

A.6.1 Participant/Team of participants

Participant - an employee of Rosatom, an employee of an organization outside Rosatom, an international participant, a student of a higher or secondary vocational educational institution.

Additional requirements for student participants are stated in paragraph A.2.7 of these Regulations.

The team of participants is formed from individual participants who meet the above requirements.

A.6.1.1 Age restrictions

The age of the participants/members of the Participating Team must not be less than 18 years old on day C-1 of the Championship. No upper age limit for participants is set by these Regulations.

A.6.1.2 Requirements for participants/team of participants

The following participants/teams of participants are not allowed to participate in the Industry Championship:

- without an expert mentor (with the exception of competences where this is provided for in the technical description based on the results of coordination with the Steering Committee);
- not registered on the AtomSkills digital platform 2 months before day C-1 of the Championship;
- those who received gold medals at the Championships of Professional Excellence of Rosatom - AtomSkills in the relevant Competence, the limitation period of which does not exceed three years from the date of award¹⁷;
- those who participated in the Atomskills Championship twice within the same Competence, regardless of the presence or absence of victories¹⁸, unless a 3 (three) year break has passed since the date of their last participation in the Championship;
- those who received gold medals at Russian (national) and international Championships in the field of competence, the limitation period of which does not exceed three years from the date of awarding¹⁹,
- those who have received awards at Russian (national) and international Championships in a similar field of competence, the limitation period of which does not exceed three years from the date of awarding;
- current members of the national team, including members of the extended squad who are being trained to participate in international competitions;
- having medical contraindications;
- other requirements stipulated by the specifics of the competence.

A.6.1.3 Registration of participants/teams of participants

Registration of participants and team members of the Championship takes place in accordance with paragraph A.2.10 of these Regulations.

A.6.1.4 Rights and obligations of participants/teams of participants

A.6.1.4.1 Responsibilities of participants/teams of participants

Before arriving at the Championship, the participant/team of participants must explore the following on the Championship digital platform <https://atomskills.rosatom.ru/>:

- these Regulations;
- AtomSkills Standart https://atomskills.ru/upload/docs/atomskills_standart.pdf;
- the plan of the Championship and the work schedule of the competence;
- the up-to-date technical description of one's competence;
- the infrastructure sheet according to one's competence;
- the construction plan for one's competence;
- Code of Ethics (https://atomskills.ru/upload/docs/kodeks_etici.pdf);
- documents containing safety and labor protection standards;

¹⁷ Effective from July 1, 2024

¹⁸ Effective from July 1, 2024

¹⁹ Effective from July 1, 2024

- a competition task (if it is intended to be publicized, and for additional tools and/or equipment or materials that may be needed).

Knowledge of the list of the above regulations, following all the requirements stipulated by these Regulations, is mandatory for participants/teams of participants all across the stages of the Championship.

Divisions organizing the qualifying stages are allowed to supplement this list of documents with local acts due to the specifics of their activities.

No later than 2 months before the start of the Championship, participants must register:

- at the forum of the Championship in one's competence <https://atomskills.rosatom.ru/forumatom/>;
- in the system <https://atomskills.rosatom.ru/>.

1.5 months before the Championship, the participants/team of participants must receive information about the equipment of the participant's toolbox. The Steering Committee posts information about the contents of the participant's toolbox on the digital platform of the Championship.

During the competition days of the Championship, before the start of the official competition time, the participants/team of participants must be familiarized with the competition task and the criteria for evaluating the competition task in the form of a generalized evaluation sheet, if applicable (Appendix 6).

At the moment of turning up at the competition site, the participants/team of participants must be familiarized with the procedure for conducting the Championship, including:

- occupational safety and health rules, including information on liability measures that will be taken in case of non-compliance with the same;
- the plan of the Championship, as well as the schedule of Competence competitions, indicating the time of lunch breaks and the deadlines for completing the competition task/modules;
- information regulating the time to be spent on the work site and the conditions under which it is allowed to enter and leave the site;
- information about the time and order of equipment testing;
- information about the nature and scope of sanctions for violating the rules of the Championship, the Code of Ethics and standards of conduct;
- on the right to appeal in the event of a dispute during the competition.

On each of the competition days, the participant/team of participants must have a passport or other identification document with them. Participation in the competition involves daily identification.

On day C-1, participants must present to the chief competence expert a document confirming their professional qualifications and admission to work, if required by the competence requirement.

The HSE expert informs the participants/team of participants against signature in the form of a protocol on responsibility for the safe use of all tools, equipment and auxiliary materials that they employ, in accordance with occupational safety and health standards.

The participant/team of participants must represent their organization with honor and dignity during the Championship, both during the competition and in their free time from competitive tests.

Participants/teams of participants must be informed by the team leaders:

- on the prohibition of the use of alcohol or narcotics during the Championship;
- on the prohibition of smoking tobacco, electronic cigarettes (vape) or the consumption of nicotine-containing products in the venues of the Championship outside specially designated areas;
- on holding administratively liable for these acts.

Participants/members of teams of participants of the Championship team are prohibited from visiting entertainment venues in branded clothing of Rosatom enterprises or clothing with Championship symbols.

A.6.1.4.2 Rights of participants/teams of participants

The Championship participant has the right:

- to communicate with his/her expert mentor, subject to compliance with p. A.6.1.8;
- to communicate with the team leader outside of competitive time (during breaks), unless otherwise specified in the technical description of the competence;
- to contact one's team leader directly with the permission of the Chief Expert in the presence of an expert who is not a mentor to this participant during the execution of a competition task;
- to require responsible persons to familiarize themselves with the entire list of documents necessary for full participation in the Championship and provided for in these Regulations;
- to contact the Chief Expert with complaints about the violation of the participant's rights by someone on the site;
- to file an appeal addressed to the Chairperson of the Steering Committee (p. B.7.2 of these Regulations).

A.6.1.5 Getting to know the workplace

Before the start of the competition days, on day C-1 of the Championship, participants are given one to eight hours to prepare their workplaces, to check and prepare tools and materials in accordance with the technical description of competences.

Any exceptions to this rule must be approved by the Chief Expert and formalized in a voting protocol with the signatures of all experts in their respective fields of expertise and agreed with the Steering Committee. The voting of experts takes place in accordance with p. A.3.2 of these Regulations.

During the time provided, the participants, under the guidance of experts and, if necessary, in the presence of a technical expert, have the opportunity to familiarize themselves with the equipment, tools, materials, technical processes and try out the equipment and materials intended for the Championship.

Participants and their expert mentors are required to carefully check the availability of materials and equipment on the competition site listed in the infrastructure sheet of the technical description.

If the applied technical processes are very complex, the Chief Expert ensures the presence of a relevant specialist in the field to demonstrate the process(s). The Chief Expert should provide the participants with the opportunity to carry out a trial execution of technically complex processes.

At the end of the period of familiarization with the workplace, participants must sign a protocol on familiarization with the workplace, which certifies that all necessary explanations have been provided to the participant in accordance with the Regulations and the technical description of competence (Appendix 6). The protocol is kept by the Chief Expert until the end of the Championship and is submitted to the Steering Committee at the end of the competition days.

A.6.1.6 Checking the participant's toolbox

During the preparation for the competition and on day C-1 of the Championship, participants and their expert mentors are required to carefully check the participant's prepared toolbox with the list of materials and equipment specified in the technical description of the competence.

In order to avoid mistakes, the participants' personal measuring instruments should be compared by a technical expert with the instruments used to evaluate the work.

The technical expert draws up a reconciliation protocol signed by each of the participants.

The participant's toolbox must be checked daily before the start of the competition time. By the decision of the chief competence expert, the participant's toolbox can be checked before starting each module of the competition task.

A.6.1.7 The beginning and the end of the participant's work

The Chief Expert/time control expert, by order of the Chief Expert, instructs the participants to start and finish the work in strict accordance with the competition plan for the competence in question.

A.6.1.8 Contacts and rules of interaction of the participant with other persons on the competition site

During the competitive part of the Championship, participants can contact their expert mentor only in the presence of an expert who is not a mentor in relation to this participant.

The participant's free communication with his expert mentor is allowed only outside the competition area, except in cases specified in special provisions in the technical description of competence.

It is unacceptable for a participant and his expert mentor to leave the site at the same time for one reason or another.

Participants can contact their team leader directly during the execution of the competition task with the permission of the Chief Expert in the presence of an expert who is not a mentor in relation to this participant.

Participants/experts are prohibited from any contact with other participants and/or guests during the competition without the permission of the Chief Expert.

The use of any means of recording for the purpose of information exchange, such as pens, paper, mobile phones or other electronic devices, is prohibited, unless otherwise regulated by the technical description of the competence.

A.6.1.9 Illnesses and accidents

In the event of a participant's illness or accident, representatives of the Steering Committee, the Chief Expert, the expert mentor and the team leader should be notified immediately.

If a participant withdraws from the competition due to illness or accident, they will be assessed only for the work they have actually done.

If, after some time, the previously eliminated participant is ready to start completing the competition task at the official time of the competition, the Chief Expert and the experts on the site should make every effort to provide the participant with the opportunity to return to work and make up for lost time.

The Chief Expert, together with expert mentors in competence, decides on the possibility of providing such a participant with additional time to complete a competition task.

All decisions on the above situation should be drawn up in the form of protocols signed by all experts of competence, except for the observer expert and the technology expert.

A.6.1.10 Sanctions against participants for violating occupational safety and fire safety standards, the Code of Ethics and other rules of the Championship

For violating the rules of occupational safety and health, the Code of Ethics and other rules of the Championship, a participant/team of participants may receive:

- a warning with simultaneous withdrawal of points for completing an assignment, during which there was a violation of the HSE standards;
- warning for violating the Code of Ethics;
- suspension from participation in the Championship.

The decision to hold the participant/team of the participant accountable of any kind is made collectively by all experts of the competence in question by a simple majority of votes and is formalized by the protocol (Appendix 6).

A.6.1.11 Completion of the participant's work on the competition site

The Chief Expert sets the procedure for collecting tools and equipment at the end of the competition.

Upon completion of the competition task/module, the competition site, workplaces, including materials, tools and equipment, must be left clean and tidy by the participants.

Equipment and tools may not be moved outside the competition area by anyone without the approval of the Chief Expert.

A.6.1.12 Honesty, fairness and openness

All participants should receive equal conditions at the Championship based on the principles of fairness, honesty and transparency, including:

- understandable and clear written instructions;
- no assistance or interference from third parties to gain an advantage for any of the participants;
- equal conditions for familiarization with the competition task and the generalized assessment sheet;
- all necessary equipment and materials specified in the technical description and infrastructure sheet must be provided to all participants to the same scope and quality;
- The assistance required to complete the competition task, provided by experts and other officials, should be the same for all participants and should not provide any advantages to any of them.

A.6.2 Team leader

The team leader is the person responsible for maintaining business communications between the participants, expert mentors and the Steering Committee throughout the Championship.

Team leaders are appointed from among the employees of the organization that sent the participants/team of participants.

A.6.2.1 Number of team leaders

A team of a participating organization may have one or more team leaders.

The quantitative ratio of the number of team leaders to the number of participants is approved by the Steering Committee of the Championship for each cycle of the Championship movement.

If the participant's team is represented by several leaders, they resolve all controversial issues collectively.

Team leaders are registered in accordance with paragraph A.2.10 of these Regulations.

A.6.2.2 Contacts and rules of interaction of the team leader

During the Championship, team leaders must have access to their members throughout the Championship.

The team leader has the right to contact his participant directly during the execution of the competition task with the permission of the Chief Expert in the presence of an expert who is not a mentor in relation to this participant.

In order to access their participant who is on the competition site, the team leader must notify the Chief Expert on the relevant competence and, if necessary, be instructed on occupational safety and health.

Team leaders may not exchange technical information with participants, answer questions about the competition task, or perform other actions that may provide the participant with any advantages in the process of completing the competition task.

A.6.2.3 Rights and obligations of a team leader

Team leaders may:

- interact with members of their team (participant, expert mentor, etc.) outside of competitive time, unless otherwise specified in the technological description of competence;
- stay freely in the pavilions where competitions are held, provided they have a badge and identification clothing;
- participate jointly with the Chief Expert and the the Steering Committee in the discussion of controversial issues that arose during the competition;
- have the right of access to all competition sites at the request of a participant or an expert mentor of the team with the permission of the Chief Expert;
- contact their participants directly with the permission of the Chief Expert in the presence of an expert who is not a mentor in relation to this participant;
- help their participants in writing appeals;
- subject to approval of the Steering Committee, leave the venue of the Championship.

Team leaders must:

- know the current Regulations and AtomSkills Standart;
- get training on working with the Championship platform;
- observe the terminology of these Regulations;
- get a briefing on the formation of an application for participation in the Championship;
- attend all meetings dedicated to the holding and summarizing of the Championship, organized by the Steering Committee;
- 2 months before the start of the Championship, select one representative from among all the team leaders to be included in the Steering Committee of the Championship, if this is provided for in this Championship cycle;
- form a team application for participation no later than 2 months before the start of the Championship (Appendix 1);
- 2 months before the start of the Championship, collect and transfer to the Steering Committee the consent to the processing of personal data;
- 2 months before the start of the Championship, collect and submit to the Steering Committee the consent of the participants/expert mentors for the processing of personal data authorized by the personal data subject for distribution;
- hold an organizational meeting with the participants/team of participants/experts, familiarize all team members with these Regulations, AtomSkills Standart, the Code of Ethics of the Championship, the Administrative Code of the Russian Federation regarding the behavior of persons in public places and places of large crowds, and other acts related to the Championship, familiarize team members with their rights and obligations and the measure of responsibility (Appendix 6);
- inform team members against signature about the prohibition of team members

wearing promotional clothing and clothing with the logos of their divisions/other enterprises of the Rosatom in entertainment establishments;

- inform the team members about the unquestioning fulfillment of the requirements of the Steering Committee during the Championship in terms of the participant's behavior on the territory of the Championship;

- at the request of the Steering Committee, provide a protocol for familiarizing team members with these Regulations, AtomSkills Standart, rules of conduct in public places, crowded places, wearing promotional clothing and clothing with the logos of the Rosatom outside the Championship venues, their rights, duties and responsibilities (Appendix 6);

- exercise control and assistance to team members/experts in registering on the platform <https://atomskills.rosatom.ru/>;

- assist the Steering Committee in receiving feedback on the results of the preparation and holding of the Championship;

- take part in team-building activities (forming lists of participants, sending notifications to participants about the venue, date of the event, etc.);

- on the days of the Championship, team leaders are required to stay in touch with their team members and representatives of the Steering Committee around the clock;

- together with a representative of the Steering Committee, name-check all participants/experts of their team at the competence sites and correlate them with the list of team members on the platform <https://atomskills.rosatom.ru/>;

- within the period up to C-1 of the Championship, specified by the Steering Committee, receive promotional clothing and souvenirs for each member of their team, if available;

- exercise control over the availability of a passport, a medical insurance policy, and a scanned copy of a document confirming the participant's qualifications, if necessary, for each participant/team of participants at the Championship venues;

- systematically check the presence of the badge of the participant of the Championship at the venues of the Championship;

- exercise control over the participant's presence on the competition site of the Championship in branded clothing of the participating organization;

- provide organizational and administrative assistance to the Steering Committee during the Championship period;

- organize the winners and runners-up from among their team for timely submission of documents for prizes and cash payments;

- submit to the Steering Committee of the Championship information on the number of rooms for hotel reservations, taking into account all accompanying persons, in a correct and timely manner;

- exercise control over the availability of the participant's toolbox, personal protective equipment (PPE), special shoes (if necessary) for each participant/team of participants at the beginning of the competition and during all competition days;
 - notify the Steering Committee of the arrival and check-in of participants/experts accompanying persons at the place of residence during the Championship;
 - notify the Steering Committee no later than day C-2 of the Championship about the replacement of a team member, if this is acceptable, or about the non-arrival of any of the members of the leader's team;
 - If necessary, collect time sheets from all team members on days off. The time sheets are prepared by the sending organization on its own. The finished time sheets are handed over to the responsible person from the Steering Committee for signature and seal before the official closing day of the Championship. From the day of the official closing of the Championship, the Steering Committee does not accept time sheets;
 - hold motivational meetings with his/her team members;
 - exercise duty watch in the pavilions of the Championship during the competition days according to the schedule approved by the Steering Committee;
 - collect the diplomas/medals of the participants/experts of his/her team, in case they fail to attend the award ceremony, and ensure their handover to the awarded person. From the moment of receiving diplomas/certificates, the responsibility for their handover lies with the leader;
 - at the request of the Steering Committee, form a single document with feedback from all representatives of the organization's team;
 - provide the Steering Committee of the Championship with all the necessary documentation to apply for the participation of the winner (a member of the leader's team) in further professional competitions/Championships (full name, passport data, data on qualifications, size of clothes and shoes, etc.);
 - If a member of the leader's team is the winner of the Championship, the Team Leader must provide the Steering Committee with information about the willingness/unwillingness of the winners to participate in intersectoral Championships (DigitalSkills, WCC, High-Tech, etc.) within a month from the end of the Championship. Approval/refusal of the winner or runner-up from further participation is made in writing in free form addressed to the chairperson of the Steering Committee and sent to the Steering Committee by e-mail to the e-mail address of the head of the department of organization of Championships of ANO "Rosatom Corporate Academy";
 - within a month from the end of the Championship, together with the chief competence expert, the team leader must prepare information from his organization about the readiness to conduct training sessions, master classes at the organization's premises and/or provide equipment for these events;
 - receive briefing on safety and labor protection;
 - notify his/her management about the illness (accident) of a team member or expert.

A.6.2.4 Violation by the team leader of the rules of the Championship and the Code of Ethics and Standards of Conduct.

Any allegations of a violation by the team leader of these Regulations or the Code of Ethics and Standards of Conduct should be reviewed with the participation of the Steering Committee.

A.6.3 Expert

An expert is a person who has an official and/or confirmed qualification along with production and/or practical experience in the competence he/she represents, and has a sufficient level of expert knowledge.

An expert can participate in only one of the competences during the Championship.

On approval by the Steering Committee, one expert can participate in two competitions at once: "Professional League" and "Student League".

A.6.3.1 Types of experts

The following categories of experts are distinguished at the AtomSkills Industry Championship:

- technology expert;
- Chief Expert;
- deputy Chief Expert;
- technical expert;
- expert mentor;
- expert developer;
- HSE expert;
- expert observer (optional).

The Steering Committee of the Championship reserves the right to invite those industry employees who participate or plan to participate in events related to the Championship movement to participate in the Championship as an expert observer.

A.6.3.2 Certification of experts²⁰

The assignment of the status of expert of the AtomSkills Championship is exercised by ANO "Rosatom Corporate Academy".

The assigned expert status does not imply the mandatory participation of a certified expert in one or another annual cycle of the AtomSkills Championship, but only gives the right to participate in the AtomSkills Championship as:

- a technology expert;
- a Chief Expert;
- a deputy Chief Expert;
- a technical expert;
- an expert mentor;
- an expert developer;

²⁰ Effective from July 1, 2024.

- an HSE expert;

In exceptional cases, according to the decision of the Steering Committee, expert mentors may be admitted to the Championship without passing the certification procedure to assess the skills of the student league participants.

Persons who have official and/or confirmed qualifications along with production and/or practical experience in the competence they represent, and who have a sufficient level of expert knowledge, can apply for the status of an expert.

The assignment of expert status is declarative in nature and is exercised on the basis of an application from the interested person (Appendix 8).

The application for expert status must be submitted to the name and e-mail address of the head of the Championship Organization Department at ANO "Rosatom Corporate Academy" no later than 5.5 months before the start date of the AtomSkills Industry Championship, indicating the name of the competence within which it is planned to work as an expert of the AtomSkills Championship.

The application for expert status must be accompanied with scanned copies of documents confirming the availability of education in the field of activity, the level of qualifications and professional skills, consent to the processing of personal data and consent to the processing of personal data authorized by the personal data subject for distribution on paper or, if applicable, using automated personal data processing tools (Appendix 2).

Consent to the processing of personal data is provided for the purposes of collecting the data specified in the consent.

Personal data is processed in accordance with the Federal Law "On Personal Data" No. 152-FZ and the Policy on the Organization of Processing and Ensuring the Security of Personal Data of ANO "Rosatom Corporate Academy" (approved by ANO "Rosatom Corporate Academy" Order No. 328/77-P dated 27 May, 2022).

ANO "Rosatom Corporate Academy" collects, processes and distributes personal data exclusively within the framework of the current legislation of the Russian Federation.

All personal data provided by applicants to participate in the certification procedure will be stored by ANO "Rosatom Corporate Academy" in accordance with the terms of the current legislation of the Russian Federation.

The applicant has the right to withdraw his/her consent to the processing of personal data by sending a corresponding notification to the Steering Committee by registered mail with a delivery notification. If the withdrawal of consent to the processing of personal data makes it impossible to continue participating in the certification procedure, the Steering Committee has the right to refuse the applicant to undergo this procedure and obtain a certificate.

All materials submitted with the application must be of proper quality, allowing to read any part of them.

When considering applications for an expert certificate, the Steering Committee takes into account:

- knowledge of the current Regulations, AtomSkills Standard, handbook of the Championship;
- the applicant's professionalism;
- experience of participating in the role of any of the experts and/or a winning participant/prize-winner in professional skills Championships;
- the level of specialized education;
- the ability to work with the competition documentation and the digital platform of the Championship;
- possess good interpersonal communication skills; possess competent written and oral speech;
- presence/absence of sanctions during AtomSkills Championships;
- presence/absence of negative reviews from participants/experts/representatives of the Steering Committee of previous Championships addressed to the Applicant;
- high moral qualities, honesty, objectivity and fairness, ability to work in a team.

Persons applying for the role of Chief Expert should also:

- possess high competence and experience in their specialty;
- have good organizational and managerial skills.

The Steering Committee of the Championship reserves the right to introduce additional tests for applicants for the AtomSkills Championship expert certificate. The introduction of additional tests will extend to all applicants.

The Steering Committee has the right to involve the Chief Experts of the competence in question in the certification of experts.

The Chief Experts are given the right to petition the Steering Committee for priority consideration of certain candidates for the role of an expert within one's competence no later than 5.5 months before the opening ceremony of the Industry Championship, indicating the reasons for this petition.

The Head of the Championship Management Department at ANO "Rosatom Corporate Academy" reviews applications and decides whether or not to grant expert status within two (2) weeks after the deadline for submitting applications for certification. The decision is made in the form of a single protocol.

Information on the decision to grant/not grant expert status is sent to the applicant within 5 (five) business days from the date of the decision.

The assignment of the expert status is accompanied by the entry of data about the expert in the register of experts of the AtomSkills Championship.

The register of persons who have successfully passed the certification procedure for the role of an expert of the AtomSkills Championship is maintained by the Steering Committee of the Championship.

The registry contains the following information:

- Full name,
- position,
- name of the employing organization,

- number of the expert's certificate,
- competence;
- term of authority,
- contact telephone,
- e-mail address.

Each expert certificate is assigned an individual number.

Based on the register of certified experts, the Steering Committee annually elects experts to participate in the Championship.

The Chief Experts have the right to apply for the election of certain persons to the role of experts of the annual Championship cycle before the date of the experts' approval.

The validity period of the expert's certificate is 3 years from the date of assignment of this status.

By the decision of the Steering Committee of the Championship, the validity of the certificates may be extended or cancelled.

The reasons for the cancellation of the certificate include: disclosure of any information on the competition task, the existence of a protocol of violations of these Regulations, the HSE rules, drawn up in relation to the expert, negative feedback from fellow experts or participants in the Championship, and other violations provided for in this Regulation.

Re-certification of this person for the role of an expert is only possible after 3 years from the date of cancellation of the previous certificate.

The Chief Experts are given the right to apply to the Steering Committee with a request to revoke the certificate of an expert, provided that indisputable evidence of his/her guilt is attached to the petition.

The petitions of the Chief Experts are drawn up in free form and must be submitted in the form of a scanned copy signed by the Chief Expert by sending the petition to the e-mail address of the head of the Championships Organization Department of ANO "Rosatom Corporate Academy".

The head of the Championships Organization Department of ANO "Rosatom Corporate Academy" examines the petitions of the Chief Experts as they become available, while he is not required to provide answers on their satisfaction/rejection.

A.6.3.3 General duties of experts

Before arriving at the Championship, the expert must:

- *study, know and comply with:*
 - these Regulations;
 - AtomSkills Standart;
 - brandbook of the Championship;
 - schedule of the Industry Championship;
 - schedule of preparatory work for the Industry Championship of Professional Skills;
 - the schedule of work of the competence at the Championship;
 - the up-to-date technical description of one's competence;
 - the infrastructure sheet according to one's competence;

- the construction plan for one's competence;
- Code of Ethics;
- documents containing occupational safety and health standards relevant to the types of work carried out on the competence that he/she represents;
- competition task (if this is supposed to be publicized before the start of the Championship);
- instructions for additional tools and/or equipment or materials that may be needed,

- *register:*

- at the forum of the Championship in one's competence <https://atomskills.rosatom.ru/forumatom/>;

- in the system <https://atomskills.rosatom.ru/>.

Before and during the Championship, the expert must:

- comply with these Regulations and AtomSkills Standart;
- observe the terminology of these Regulations;
- observe the terminology of these Regulations;
- comply with the occupational health and safety requirements;
- comply with the Code of Ethics;
- assist the Chief Expert in the preparation and holding of the Championship;
- If necessary, assist the Chief Expert in preparing the competition task and developing the evaluation scheme;
 - if necessary, develop a draft of the competition task or its modules in accordance with the technical description of the competence;
 - ensure the secrecy of the competition task (if applicable);
 - If necessary, together with other experts, make up to 30% of changes to the published competition task;
 - if necessary, evaluate the competition task.;
 - prepare proposals for updating the technical description of the competence;
 - make sure that the participants know the safety and health regulations, as well as take the necessary measures to ensure that they are followed by the participants throughout the Championship;
 - not use alcohol or narcotic drugs during the Championship period;
 - not smoke tobacco products, electronic cigarettes (vapes), or consume nicotine-containing products at the Championship venues outside of designated areas.

The experts of the Championship are prohibited from visiting entertainment venues in branded clothes of the enterprises of the Rosatom or clothes with the Championship insignia.

The Steering Committee reserves the right to revoke the expert's certificate for non-compliance with the above obligations.

A.6.3.4 Secrecy of experts' activities and respect for confidentiality

When experts carry out preparatory work on a competition task during the Championship, all papers, drawings, notes, portable computers, memory cards and other data storage devices, including phones, smartphones, must remain on the competence site, locked in the expert room.

An exception, subject to approval by the Steering Committee, may be competences working on field sites.

During the Championship, experts should not disclose/explain any information related to the competition task to participants or any third parties without the consent of the Chief Expert and the jury.

All experts are prohibited from disclosing to anyone information:

- about the points awarded to participants;
- about the quality of the participants' performance of the competition task,

etc.

The Chief Expert and other experts from his/her group of experts are responsible for confidentiality.

A.6.3.5 Checking the participant's Toolbox by experts

Every day (during the period when the participant's toolbox is on the competition site until the last day of the competition), the expert team must carefully check the contents of the participant's toolbox. Such a check should prevent any items that may give any advantage to the participant from being used during the competition.

It is allowed to use special tools specified in the Technical Description.

The participant's toolbox must be checked in the presence of the participant.

Under no circumstances should experts disassemble, touch the participant's equipment or in any way compromise its integrity. If necessary, at the request of the Chief Expert, this should be done by the participant/team of participants themselves.

The Chief Expert and the expert mentor of this participant/team of participants should be notified immediately of all cases of suspicious or prohibited tools being found in the participant's Toolbox. In such cases, the expert mentor and the participant must explain to the Chief Expert the presence of the discovered object in the participant's toolbox, as well as explain its purpose.

If prohibited instruments are found in the participant's possession, these must be immediately removed from the competition site. This involves no sanctions imposed on the participant.

If the participant uses a tool that was not demonstrated during the inspection of the participant's toolbox, then such a case should be considered in accordance with the procedures specified in the technical description of the competence or in these Regulations.

A.6.3.6 Violation by experts of the rules of the Championship, the Code of Ethics, safety standards, labor protection, etc.

A.6.3.6.1 Procedure for holding the Chief Expert accountable

The Steering Committee of the Championship has the right to hold the Chief Expert accountable.

The Steering Committee has the right to independently initiate a procedure for holding the Chief Expert accountable if representatives of the Steering Committee identify violations by the Chief Expert.

Any accusations of violation by the Chief Expert of these Regulations, the Code of Ethics, safety regulations, labor protection, and so on may also be brought forward by experts with the same competence as the Chief Expert (hereinafter referred to as the Applicants).

Applicants may be experts who are not representatives of the same team or representatives of related organizations.

In order to bring charges against the Chief Expert, applicants must submit a written appeal to the chairperson of the Steering Committee of the Championship.

The appeal is sent in the form of a scanned copy with attachments to the e-mail address of the chairperson of the Steering Committee.

The appeal must contain the following:

- a description of the misconduct event, indicating the violated clause of these Regulations, the paragraph of the Code of Ethics, the name of the violated HSE standard, etc;
- the date, time, and place of the violation;
- attachments of evidence of guilt (photos, videos, audio recordings, etc.);
- signatures of at least 3 (three) applicants.

The chairperson of the Steering Committee submits a request for written explanations to the Chief Expert.

The chairperson of the Steering Committee submits a request for written explanations to the Chief Expert. The request must be accompanied by a description of the alleged guilt of the Chief Expert.

The Chief Expert has the right to review the applicants' appeal and all evidence of guilt.

The Chief Expert must put his signature and date when reviewing the request. If the Chief Expert refuses to sign the request, the chairperson of the Steering Committee repeatedly invites the Chief expert to review the Request for Explanations in the presence of any three witnesses, with the exception of representatives of the organizing Committee and employees of ANO "Rosatom Corporate Academy", who, in case of repeated refusal, record this fact with their signatures indicating their role in the Championship. Given the importance of the Chief Expert at the Championship, despite the refusal of the Chief Expert in the presence of witnesses, the chairperson of the Steering Committee sends a request for explanations to the e-mail address of the Chief Expert specified during registration on the digital platform of the Championship. From that moment on, he is considered to be familiarized with the proceedings that have begun against him.

The waiting period for written explanations from the Chief Expert may not exceed 3 (three) hours.

The Chief Expert sends explanations to the e-mail address of the chairperson of the Steering Committee.

The absence of explanations from the Chief Expert does not prevent the procedure for holding the Chief Expert accountable.

The issue of imposing sanctions on the Chief Expert is considered by representatives of the Steering Committee collectively.

The voting and decision-making procedure is similar to the voting procedure when considering appeals (B.7 of these Regulations).

Consideration of the issue of holding/not holding the Chief Expert accountable may not last more than 24 hours.

During the consideration of the issue of holding the Chief Expert accountable, the latter continues to perform his duties.

Based on the results of the procedure, the Steering Committee of the Championship makes a decision:

- to recognize the applicants' arguments as untenable;
- to issue a warning to the Chief Expert;
- to suspend the Chief Expert from participation in the Championship;
- to suspend the Chief Expert from participating in the Championship with the revocation of the Expert Certificate.

The type of sanction against the Chief Expert is determined by the severity of the offense.

At the same time, this Provision considers the presence of two warnings as an automatic suspension of the Chief Expert from participation in the Championship with the cancellation of the expert's certificate.

The decision of the Steering Committee of the Championship to remove the Chief Expert from participation in the Championship involves the replacement of the Chief Expert. The procedure for replacing the Chief Expert is disclosed in paragraph A.6.4.2.3 of these Regulations.

The Chief Expert does not have the right to appeal.

If representatives of the Steering Committee reveal collusion between applicants aimed at discrediting the Chief Expert, the Steering Committee of the Championship has the right to revoke the certificate of these experts without explaining the reasons.

A.6.3.6.2 Procedure for holding other experts accountable

The imposition of sanctions against experts who have violated the rules of the Championship, the Code of Ethics, the HSE rules, etc., is only possible on condition that this violation is provided for in the technical description of competence and these Regulations.

In the technical description of the competence, the following sanctions against the expert may be specified:

- warning;
- suspension from participation in the Championship.

These Regulations allow the Steering Committee to apply sanctions in the form of suspension from participation with the cancellation of the expert's certificate.

The type of sanction against an expert is determined by the severity of the offense.

In case of violation by an expert of these Regulations, the Code of Ethics, the HSE

rules, etc., the Chief Expert, together with the HSE expert, must request explanations from the expert in respect of whom the procedure for holding accountable has been initiated. The Chief Expert makes a request in free written form with a description of the violations and hands it over to the expert against signature.

The expert whose actions/omissions are being considered has the right to immediately review all evidence of his/her guilt.

If the expert refuses to sign the request for explanations, the refusal must be recorded with his signature indicating the role of at least three witnesses at the Championship who are not members of the team of the Chief Expert, the HSE expert, as well as members of the same team in relation to each other, the Chief Expert sends the Request to the expert's email address indicated on the digital platform of the Championship.

The waiting period for written explanations may not exceed 3 hours.

When considering the imposition of sanctions, the Chief Expert and the HSE expert should comprehensively examine the evidence and explanations of the expert.

To hold the expert accountable, the Chief Expert and the HSE expert must draw up a protocol (Appendix 7) outlining the essence of the violation, attach evidence of the expert's guilt (photos, videos, audio recordings, witness statements, etc.) to the protocol.

Within 1 hour from the moment of drawing up the protocol, the Chief Expert and the HSE expert must inform the expert about the decision made by reviewing the protocol on the imposition of sanctions.

The expert, in respect of whom the measure of liability "suspension from participation in the Championship" has been applied, must leave the Competition site immediately. Together with the expert, the participants/team of participants, whose expert mentor he was, are suspended from participating in the Championship.

An expert who has been sanctioned has the right to appeal to the Steering Committee.

A.6.4 Powers of individual experts

A.6.4.1 Technology expert

The technology expert of the Championship is appointed by the Steering Committee from among the certified experts.

The number of technology experts of the Championship and their functions are determined by the Steering Committee for each cycle of the Championship.

The technology expert is responsible for the technical connection of the competence block conducted within the framework of the Championship (for example, network connections), including the installation and configuration of the necessary application software to complete competition tasks.

The jury may consult a technology expert if necessary.

A technology expert should be impartial to all participants.

A technology expert may not participate in the process of discussing a competition task or evaluating it, or participate in voting initiated by the Chief Expert.

A technology expert may not be a mentor or represent the interests of a participant on the site.

A.6.4.2 Chief Expert

The Chief Expert is the expert responsible for the management, organization and supervision of a particular Competence within the framework of the Championship.

These Regulations differentiate the Chief Expert of the Industry Championship from the Chief Expert of the divisional (qualifying) stage.

The Chief Expert of the Industry Championship reports to the Steering Committee of the Championship and is guided by these Regulations in the course of his activities.

The Chief Expert of the divisional (qualifying) stage is subordinate in his activities to the Steering Committee of the Championship, the management of the division, and the Steering Committee of the division. In his activities, he is guided by these Regulations and local acts of the division.

The Chief Expert of the divisional (qualifying) stage should build his activities in cooperation with the Chief Expert of the Industry Championship in his Competence.

A.6.4.2.1 Appointment and accreditation of the Chief Expert

The Steering Committee of the Championship elects the Chief Expert of the Industry Championship based on applications from applicants from among certified experts.²¹

The current/former Chief Expert and Deputy Chief Expert, as well as experts with experience of participating as an expert mentor in at least two AtomSkills Championships in their respective competences, can apply for the role of Chief Expert of competence.

If the competence is new (has been included in the Championship for less than 2 years), all experts who have a valid expert certificate can apply for the role of the main competence expert.

Within two (2) weeks from the end of the Industry Championship, interested persons who meet the stated requirements have the right to send an application to the name and e-mail address of the head of the Championship Organization Department at ANO "Rosatom Corporate Academy" about their intention to run for the role of Chief Expert in a particular competence.

The Chief Expert is elected by the Steering Committee for the next three (3) years of the Championship within two (2) weeks after the deadline for submitting applications by applicants.

When considering an application, the Steering Committee takes into account the criteria specified in paragraph A.6.3.2 of the Regulations.

The Chief Expert performs his duties from the moment of signing the protocol on approval for the position of Chief Expert.

The Chief Expert cannot be an expert mentor or represent the interests of a participant on the site.

²¹ Effective from July 1, 2024.

A.6.4.2.2 Rights and duties of the Chief Expert

Chief Expert:

- is responsible for organizing and conducting competence competitions at the Championship;
- is in charge of and responsible for working on the AtomSkills digital platform <https://atomskills.rosatom.ru/> within the scope of his competence;
- interacts with the Steering Committee, the working group, technical and technology experts and team leaders on the preparation and organization of the competence Championship;
- manages the work of experts according to their competence;
- communicates with the expert community in compliance with the norms of ethics and business communication;
- controls compliance with rules, procedures, and regulations by experts;
- prevents ignoring the appeals of experts of competence on issues related to the Championship;
- develops and updates the technical description of the competence, including the concept of the competition task;
- develops a competence schedule 5 months before the opening of the Championship;
- develops presentation materials (presentations) on his/her competence to attract potential participants;
- distributes special powers among the experts of competence;
- ensures that the assignments of the AtomSkills Championship are as close as possible to the technological tasks of Rosatom's production facilities, which form the highest standards of technological excellence, the culture of PSR and industrial safety;
- ensures the development of competition tasks/assignment modules for the Professional League and the Student League, taking into account that the assignments for the Student League must correspond to the work performed by an employed entry-level specialist;
- develops a draft plan of the competition site;
- Unless otherwise provided by the competence plan, conducts special training of the jury members on a mandatory basis on day C-2 to ensure high-quality evaluation and compliance of the evaluation process with the rules and procedures;
- based on the results of the training, draws up an expert training protocol (Appendix 6);
- has the right to submit an application to the Steering Committee with a reasoned proposal to set a certain value of the threshold of professionalism for each league of participation within his competence for the annual cycle of the Championship;
- updates the requirements for the competition site;
- is responsible for compliance of the infrastructure and equipment of the competition site with the rules of occupational safety and health;
- introduces the evaluation scheme to the digital platform of the Championship;

- together with the members of the jury, enters the scores on the digital platform, uploads an assessment sheet for a particular participant to be checked by an expert mentor, and blocks the digital platform within the prescribed time limit;
- introduces changes to the methodology of competence competitions;
- analyzes the dynamics of competence development;
- updates the register of skills and competences;
- participates in the development of a competence assessment scheme for participants;
- involves students of higher education and vocational education in participating in the "Student League" of the Championship;
- actively participates in the annual meeting of competence experts;
- provides participants with the opportunity to carry out a trial execution of technically complex processes before the start of the competition;
- monitors the deadlines for issuing assignments to the participants of the Championship;
- checks the compliance of the participant's toolbox with the competition task (equipment characteristics, its capacity, etc.);
- no later than on day C-2, checks the equipment/tools/materials/ stationery located on the competition site for compliance with the infrastructure sheet;
- together with other experts, develops and organizes master classes for days C3, C4 (on day C4 by 13:00) in cases where the main competitive part of the competence ends earlier than the specified dates;
- draws up competition protocols in accordance with the template (Appendix 6);
- keeps protocols and other documentation on competence and submits it to the Steering Committee of the Championship on time;
- analyzes the best practices in the field of his competence and in terms of approaches and methods for completing the competition task;
- together with the Steering Committee, organizes and conducts explanatory events for the participants of the Championship;
- together with other experts, in coordination with the Steering Committee, organizes events for participants of the competence to analyze the tasks of the Championship and violations committed by participants that led to the withdrawal of points;
- organizes interaction with educational institutions to involve participants/teams of participants in taking part in the Championship;
- based on the results of the Championship, evaluates the quality of each expert's participation on the site in the form of reports to the Steering Committee of the Championship;
- together with the HSE expert, revokes the admission of an expert of the Championship to the competition site;
- applies sanctions against participants/teams of participants provided for in the technical description of competence and these Regulations;
- participates in the briefing of participants/experts on occupational safety and health together with an HSE expert;
- other duties according to these Regulations.

The Chief Expert must be present at the competence competition site throughout the Championship; no competitions are held without the Chief Expert or in his absence, except in cases agreed with the Steering Committee of the Championship.

The absence of the Chief Expert on the site without a valid reason may lead to the fact that the results of the competence Championship may be annulled by order of the chairperson of the Steering Committee.

The Chief Expert has the right to apply to the head of the Championship Organization Department of ANO "Rosatom Corporate Academy" with a petition:

- on the priority consideration during the certification procedure of experts of certain professionals within his competence;
- on the priority inclusion of certain certified experts in the list of experts for a specific annual cycle of the Championship;
- about the cancellation of the expert's certificate.

A.6.4.2.3 Suspension from duties and revocation of the status of Chief Expert

In cases where the Chief Expert fails to perform the duties assigned to him, as specified in paragraph A.6.4.2.2 of these Regulations, during the preparation and conduct of the Championship, commits violations of these Regulations or other legal documentation, the Steering Committee will require the Chief Expert to explain the identified violations.

In case of the established illegality of the actions of the Chief Expert, which led to serious violations of the Championship procedure, the Steering Committee draws up a decision in the form of a protocol:

- on the suspension of the Chief Expert for the duration of this Championship cycle;
- on the revocation of the status of Chief Expert.

The revocation of the status of Chief Expert also implies the withdrawal of the expert's certificate²².

The Chief Expert has the right to resign from his assigned role at any time.

The refusal of the Chief Expert from the assigned role without a valid reason implies the cancellation of the expert's certificate²³.

In case of refusal of the Chief Expert from its assigned role in the period from 2 (two) months before day C-6 Championship, the Steering Committee immediately approves another candidate from among the existing experts in this competence, subject to the candidate's consent.

If, for any reason, the Chief Expert is absent during the Championship on days C-6 to C+3 (self-disqualification, disability, etc.), his functions are assigned to the Deputy Chief Expert.

In all other cases, the Steering Committee will re-elect the Chief Expert according to the scheme described in paragraph A.6.3.6.1 of these Regulations.

²² Effective from July 1, 2024.

²³ Effective from July 1, 2024.

A.6.4.3 Deputy Chief Expert

The Deputy Chief Expert (DCE) is an expert who provides assistance and support to the Chief Expert and carries out the instructions from the Chief Expert on issues related to the planning and management of the Competence Championship.

A.6.4.3.1 Appointment and accreditation of the Deputy Chief Expert

The Deputy Chief Expert is elected by the Steering Committee of the Championship from among the certified experts.

The Chief Expert has the right to propose to the Steering Committee one or another candidate for the position of Deputy Chief Expert.

The status of the Deputy Chief Expert is fixed by the protocol of the chairperson of the Steering Committee.

The Deputy Chief Expert cannot be an expert mentor or represent the interests of a participant/team of participants on the site.

A.6.4.3.2 Duties of the Deputy Chief Expert

The Chief Expert determines the responsibilities of the Deputy Chief Expert.

The Deputy Chief Expert provides support to the Chief Expert and carries out the instructions from the Chief Expert on issues related to the conduct of competence competitions.

The Deputy Chief Expert performs the duties of the Chief Expert during the absence of the Chief Expert at the competition site.

If the Chief Expert is suspended from participating in the Championship during competition days from C-6 to C+3, all rights and duties of the Chief Expert are transferred in full to the Deputy Chief Expert.

The Deputy Chief Expert must also perform the duties specified in paragraph A.6.3.3 of these Regulations.

A.6.4.4 Technical expert

A technical expert in the relevant competence is an expert responsible for the availability, installation, configuration and technical connection of the equipment and software of the competence Championship, its operability, and supervising the use of the equipment entrusted to him.

The candidate for the role of technical expert is selected by the Chief Expert in further coordination with the Steering Committee.

The technical expert must:

- ensure that the competence is built in accordance with the competence development plan, the infrastructure sheet and the technical description of the Competence;
- have the highest qualifications and experience in his/her Competence;
- own the tools, hardware, and software within his competence;
- to work together with the Chief Expert in providing competence with the necessary equipment, tools, supplies and software;

- have good interpersonal communication skills.

The technical expert may not participate in the process of discussing the Competition Assignment and its evaluation.

The technical expert has no right to participate in the evaluation of the participants.

The technical expert does not participate in the voting initiated by the Chief Expert.

A technical expert may not be a mentor or represent the interests of a participant on the site.

The jury may consult with Technical Experts if necessary.

The technical expert must be impartial to all participants.

A.6.4.5 Expert mentor

An expert mentor is an expert representing a participant/team of participants who has a valid expert certificate on day C+3 of the Championship.

Expert mentors should be actively involved in the training of their participant/team of participants based on their professional experience, possess high moral qualities, be honest, objective and fair, as well as be ready to cooperate with other experts as needed.

The expert mentor/group of expert mentors has the right to file a written complaint against the actions/omissions of the Chief Expert of competence addressed to the chairperson of the Steering Committee, as well as an application for the replacement of the Chief Expert of competence with the substantiation of this requirement.

A.6.4.5.1 Possible roles of expert mentors

All expert mentors at the Championship are assigned one role or another.

By the decision of the chief competence expert, expert mentors may be assigned one or two of the following roles, if required by the specifics of the competence:

■ *an expert in the field of assessing the level of competence of participants*

For the role of an expert in the field of assessing the level of competence of participants an expert mentor is selected who:

- is familiar with the AtomSkills digital platform;
- knows and understands the principles of working with the latest versions of standard spreadsheets;
- can differentiate a judgment and evaluation by measurable parameters;
- is aware of the need for a clear and concise definition of all aspects of assessment and grade allocation;
- is familiar with the evaluation procedures used in the Championship.

An expert in the field of assessing the level of competence of participants should:

- obey the orders of the Steering Committee of the Championship and the Chief Expert of competence;

- work together with the Chief Expert on planning the evaluation day and entering the evaluation results into the electronic system;
- interact with the Chief Expert on keeping the evaluation documentation up to date;
- ensure that all necessary assessment forms are signed by authorized persons.

■ ***expert in the field of time control***

An expert in the field of time control should:

- keep time as accurately as possible using modern electronic means;
- interact with the Chief Expert on the implementation of timekeeping;
- keep a time record.

■ ***an expert in the field of competition site supervision***

An expert in the field of competition site supervision should:

- monitor compliance with these Regulations, the requirements of the technical description of the relevant competence, as well as the Code of Ethics and Standards of Conduct;
- pay attention to everything, including minor incidents, keep records of them and immediately report them to the Chief Expert.

A.6.4.5.2 Accreditation of expert mentors

Each participant/team of participants in a competence should be represented by one expert mentor (unless otherwise provided in the technical description of the competence).

An expert mentor can represent only one participant/team of participants.

A person who has received an expert certificate from the AtomSkills Championship is allowed to participate in the Championship as an expert mentor.

An expert mentor who is not registered in the AtomSkills digital platform 2 months before day C-6 of the Championship is not allowed to participate in the Championship.

A.6.4.6 Expert developer

These Regulations emphasize the importance of expert developers among the invited experts.

An expert developer is an expert who develops a competition task and competitive documentation on competence.

The experts on the development of the competition task are approved by the Steering Committee on the recommendation of the chief competence expert.

The Steering Committee may involve employees of Rosatom and/or third-party developers who are not expert mentors in relation to the declared participants of the Championship as an expert in the development of a competition task.

The Steering Committee has the right to appoint a person to the position of an expert developer without the approval of the Chief Expert of competence.

The developers of the competition task must comply with the Code of Ethics and must not disseminate any information about the Competition Assignment.

The expert on the development of the competition task must:

- develop a competition task/module of a competition task in accordance with the technical description, the scheme of its assessment and the corresponding infrastructure sheet;
- develop a competition task/module of a competition task in accordance with real trends in competence development;
- develop a competition task/module of a competition task for the Professional League and the Student League, if the latter is provided for in this competence;
- to develop a competition task/assignment module for the Professional League and the Student League, taking into account that the assignments for the Student League should correspond to the work performed by an employed entry-level specialist;
- make sure that the competition task can be completed in the allotted time;
- form assignments of the AtomSkills Championship as close as possible to the technological tasks of Rosatom's production facilities, which form the highest standards of technological excellence, the culture of RPS and industrial safety;
- know and be able to apply approaches to the evaluation of competition tasks in accordance with AtomSkills Standard;
- be aware of the need for a clear and concise definition of all aspects of assessment and grade allocation;
- know the methods and approaches of evaluation procedures used in the Championship;
- interact with the Chief Expert in the development and preparation of the competition task;
- If necessary, provide all participants and experts with instructions on how to complete the competition task;
- During the approbation, conduct video recording of the performance of the competition task;
- At the end of the Championship, together with the Chief Expert of the competence, conduct a review of the competition task for the participants of the Championship.

A.6.4.7 HSE expert

An HSE expert is an expert in the field of compliance with the rules on occupational safety and health at the competition site, established by the legislation of the Russian Federation and the documentation on competence.

An expert in the field of compliance with occupational safety and health standards at the competition site must:

- know and understand the occupational safety and health documentation and ensure that all participants comply with it according to their respective competence;

- fill out protocols for familiarization with the HSE rules;
- If necessary, interact with a technical expert on safety issues;
- instruct experts and participants when these first enter the competition site;
- Before the start of the competition time, conduct daily safety and health briefings for participants/experts in order to maintain their awareness of possible risks for the upcoming day and violations committed the day before;
 - on competition days, fill out daily and keep protocols for familiarization with occupational safety and health (Appendix 7);
 - familiarize all visitors of the competition site with the relevant safety and labor protection regulations;
 - constantly monitor experts and participants and monitor their use of personal protective equipment and compliance with occupational safety and health standards;
 - know the procedure for emergency situations: evacuation, fire, and medical accidents;
 - coordinate the process of hazard and risk assessment at the competition site in order to develop additional requirements for occupational safety and health;
 - pay attention to everything, including minor incidents, and conduct an appropriate investigation;
 - inform the Chief Expert of competence about the revealed violations;
 - together with the Chief Expert, draw up protocols on individuals violating the HSE rules and hold participants accountable;
 - together with the Chief Expert, cancel the admission of the Championship expert to the competition site.

A.6.4.8 Expert observer

An expert observer is an outside independent expert of Competence, from among those who wish to gain experience in participating in the Championship as an expert observer.

An expert observer is present at the Championship at the invitation of the Steering Committee of the Championship to perform tasks agreed with the Steering Committee.

The expert observer does not participate in the procedures for assessing the skills of participants, voting by the expert community.

An expert observer provides assistance to experts in conducting competitions on the competition site.

A.6.5 Formation of the jury

The jury is a group of expert mentors accredited by the Steering Committee of ANO "Rosatom Corporate Academy", who are responsible for evaluating competition tasks according to approved evaluation criteria within the framework of the competence Championship.

The formation of the jury is the responsibility of the Chief Expert.

The jury is made up of certified experts, mentors of competence, approved by the Steering Committee before participating in the Championship.

Not all expert mentors may be involved in the jury.

In exceptional cases, in agreement with the Steering Committee, no later than 30 days before the start of the Championship, another method of forming a judicial community of competence is allowed.

By the decision of the Chief Expert, a separate judicial community may be formed for the Professional League and the Student League.

The Chief Expert and his deputy exercise general control over the work of the jury and, in case of controversial issues or ambiguous situations when evaluating the work of participants/teams of participants, must act as a guarantor of compliance with the rules established by these Regulations and the rules of Competence in accordance with the technical description of competence.

The Chief Expert must familiarize the jury members with all the details of the scoring scheme for the competence/module of the competition task.

The jury is responsible for compliance with the rules of the Championship and is responsible for the execution of decisions taken at the jury meetings.

If the jury is unable to reach a unanimous decision within a reasonable time, the Chief Expert must submit the issue to a face-to-face vote of experts accredited on the site. Voting is conducted in accordance with paragraph A.3.2 of these Regulations.

The experts who were absent during the voting receive information from the Chief Expert about the decision, but they may not influence its revision.

A.7 ACCESS TO THE CHAMPIONSHIP VENUE AND ACCREDITATION

The Steering Committee is responsible for providing access to the Championship venue and the accreditation of the Championship participants, the expert community, team leaders and invited persons.

Admission and accreditation are issued by representatives of the Steering Committee in the form of a protocol.

A.7.1 Access to the competition sites

Representatives of the Steering Committee have the right to unhindered access to any competition site of the Championship.

Persons who have received official accreditation and are indicated in the protocol of registration of experts and participants have the right to access the competition site. The right of access is granted exclusively to the sites within their competence with the permission of the Chief Expert.

Persons authorized to carry out quality control have the right of access to all competitive sites at any time in agreement with the Chief Expert and after briefing on safety and labor protection. However, they are prohibited from contacting the participants, except when accompanied by the Chief Expert.

The team leader has the right of access to all competitive sites only at the request of a participant or an expert mentor and may contact his participants directly with the permission of the Chief Expert in the presence of an expert who is not a mentor in relation to this participant (a representative of another division or incubated business of Rosatom).

During his first visit to the Championship venue, the team leader is required to introduce himself to the Chief Expert and, if necessary, receive a safety and health briefing.

The right of access to the competition sites for staff, volunteers, the media and others is granted on a case-by-case basis by decision of the Chief Expert, but only after a safety and health briefing.

The participants of the Championship have the right to access the competition site by default, except in the following cases:

- the existence of a protocol regarding the participant's non-admission;
- refusal to undergo testing for alcohol content in the blood in the case of a competition task related to the performance of particularly hazardous work.

The list of competences, the performance of which is associated with the performance of particularly hazardous work, is approved by the Steering Committee.

A.7.2 Denial of access to the competition site

In case of suspicion of alcoholic (narcotic) intoxication of persons admitted to the competition venues, the Chief Expert must inform the Steering Committee about this incident.

The Steering Committee suggests that this person/persons be examined for alcohol (narcotic) intoxication by a certified specialist in the presence of the team leader and an employee of the security unit (if available).

In case of refusal to undergo an examination for alcohol (narcotic) intoxication, such persons are deprived of the right of access to the competition sites, which is recorded in a protocol signed by all experts of this competence with mandatory familiarization of the guilty person against signature (Appendix 6).

If the fact of the use of electronic cigarettes by the participants on the competition site is recorded, provided that there are no serious consequences from other persons, the Chief Expert, together with the HSE expert, issues a written warning to the participant, drawn up in free form. The warning is certified by the signatures of the Chief Expert and the HSE expert.

In case of repeated detection of the fact of using electronic cigarettes or the first one, which entailed serious consequences for other persons, the participant is suspended from participating in the Championship.

The removal of a participant (denial of access to the competition site) is formalized by a protocol signed by all experts of competence (Appendix 7).

The Chief Expert must, in the presence of at least three witnesses, familiarize the person found guilty with the warning/protocol against signature.

If the guilty person refuses to sign this warning /protocol, three witnesses invited by the Chief Expert mark the protocol with an entry "refused to sign" and certify with their signatures, names and indication of the role in the Championship, with the date and time stated.

A.7.3 Access to the Championship venue before the start

Visitors are not allowed access to the Championship venue before the Championship starts.

Media representatives may gain access to the Championship venue before the Championship starts only with the consent of the Steering Committee after receiving a safety and health briefing.

Participants and experts gain access to the site according to the work schedule for the competence.

VOLUME B
CONDUCTING COMPETENCE COMPETITIONS

B.1 COMPETITIVE DOCUMENTATION OF COMPETENCE

The competitive documentation of should include the following documents, developed in accordance with the requirements for the documentation of competence:

- technical description of competence;
- competition task
- infrastructure sheet of competence;
- participant's toolbox (if available);
- competition site development plan;
- evaluation criteria;
- competence work schedule;
- occupational safety requirements at the competition site.

B.1.1 Technical description

A technical description is a document that combines all the basic information about competence.

7 months²⁴ before the opening ceremony of the Industry Championship, the chief competence experts must provide the Steering Committee with an up-to-date technical description of the competence.

In the case of competitions in two categories: the professional league and the student league, the technical description is developed taking this factor into account.

The technical description should contain:

- *Title page;*
- *Contents;*
- *The "Introduction" section, which includes the following items:*
 - 1.1. Name and description of the professional competence,
 - 1.1.1. Name of professional competence;
 - 1.1.2. Description of professional competence (relevance of competence, list of professions related to this competence, indication of participants in the competition for this competence in the form of a description of the leagues of participation²⁵,
 - 1.2. Importance and value of this document;
 - 1.3. List of associated documents;
- *Section 2 of "Skill Registry Specification" should contain the paragraph:*
 - 2.1. General information about the skill registry specification (the paragraph explains the concept of the skill registry; indicates the number of sections of the specification; provides a list of knowledge, skills and abilities of a specialist, presented in a table indicating the relative importance of each section as a percentage of the total score, taking into account the leagues of participation; provides the minimum allowable percentage of deviation of the "Scheme for evaluating a competition task from percentage ratios specified in the standards specification" in the range from 5 to 10 percent);

²⁴ Effective from July 1, 2024

²⁵ Until July 1, 2024, the content of p. 1.1.2 is advisory in nature, and from July 1, 2024, it is mandatory.

- *Section 3 "Evaluation strategy and technical features of evaluation" should contain a paragraph:*
 - 3.1. Basic requirements;
- *Section 4 "Rating scheme" should contain the following paragraphs:*
 - 4.1. General instructions;
 - 4.2. Evaluation criteria (based on participation leagues);
 - 4.3. Subcriteria;
 - 4.4. Aspects (based on participation leagues);
 - 4.5. Opinion of referees (Referees' evaluation);
 - 4.6. Measurable evaluation;
 - 4.7. Use of measurable and referees' evaluation (based on participation leagues);
 - 4.8. Specification of competence assessment (based on participation leagues);
 - 4.9. Evaluation rules;
- *Section 5 "Competitive assignment" should contain the following paragraphs:*
 - 5.1. Descriptive part (type of competition task: open, secret, partially secret; for which age group of participants the competition task is designed; the format of competition for this competition task: individual or team competition (number of team members); time of completion of the competition task (taking into account the leagues of participation); threshold of professionalism for the leagues of participation (an annual adjustment of the threshold of professionalism is allowed, which is formalized as an annual partial update or modification of the technical description in the form of an appendix to the technical description "Making changes to the technical description");
 - 5.2. The structure of the competition task (a list of modules for each of the participation leagues (if any) with their names; openness - secrecy of the module if the competition task is partially secret; the time of completion of each module of the competition task (taking into account the participation leagues and the specifics of Competence)²⁶);
 - 5.3. The concept of competition task²⁷;
 - 5.4. Requirements for the development of the competition task (general requirements; requirements for the competition site; layout of the participant's workplace);
 - 5.5. Development of the competition task;
 - 5.5.1. Who develops the competition task/modules;
 - 5.5.2. How the competition task is developed;
 - 5.5.3. When the competition task is being developed (taking into account the participation leagues) (a schedule is provided for the preparation of documentation for the development of the competition task, the timing of its approval and publication);
 - 5.6. Approval of the competition task;
 - 5.7. The properties of the material and the manufacturer's instructions (including determining the further use for personal purposes of the result of the completed Competitive Task²⁸);

²⁶ Effective from July 1, 2024, until this date, the indication of the time of completion of the modules is advisory in nature

²⁷ Effective from July 1, 2024

²⁸ Effective from July 1, 2024

- *Section 6 "Competence Management and communication"* should contain the following paragraphs:
 - 6.1 Discussion forum;
 - 6.2 Information for Championship participants
 - 6.3 Competition task archive;
 - 6.4 Competence management;
- *Section 7 "Occupational safety requirements and rules of conduct on the competition site"* should consist of the following paragraphs:
 - 7.1. Occupational safety requirements and rules of conduct at the competition site (indicating the presence/absence of contraindications to admission to work within this competence);
 - 7.2. Specific occupational safety requirements and competence rules (indicating the presence/absence of such requirements and a list of violations and sanctions (including the procedure for holding participants and experts accountable);
- *Section 8 "Materials and equipment"* should include the following paragraphs:
 - 8.1. Infrastructure sheet (description, place of review);
 - 8.2 Materials, equipment and tools in the participant's toolbox (absence/presence of the participant's toolbox, determined/not determined, composition of the participant's toolbox),
 - 8.3 Materials and equipment prohibited on the competition site;
 - 8.4 The proposed layout of the competition site (to proper quality and with interpretation of all designations).

These Regulations allow for appendices to the technical description that allow for a more complete statement of the specifics of this competence (for example, special requirements for participants such as driver's licenses, medical certificates, etc., or special rules of competence).

All technical descriptions of competences should be designed in a uniform style in compliance with the brandbook of the Championship based on the technical description template developed by the Steering Committee. It is forbidden to make changes to the TD template structure.

These Regulations allow for annual changes to the technical description.

In cases of a conflict between the technical description and these Regulations, it is necessary to be guided by these Regulations.

In cases of restrictions of any kind imposed by the Regulations of the Championship and the technical description of the competence, the strictest restriction applies.

B.1.2 Approval and publication of the Technical Description

The Steering Committee has the right to verify the technical description of competence within 3 (three) weeks²⁹ from the date of submission of the Technical Description by the Chief Expert.

Comments to the technical description should be sent by the Steering Committee to the e-mail address of the Chief Expert, stated on the digital platform of the Championship.³⁰

²⁹ Effective from July 1, 2024

³⁰ Effective from July 1, 2024

The Chief Expert is given 1 (one) week to eliminate the deficiencies.

The technical descriptions, after the deficiencies have been eliminated, are subject to repeated verification by the Steering Committee.

After the deadline for checking the technical description of the competence has expired, and in the absence of comments from the Steering Committee, a letter of approval is sent to the e-mail address of the Chief Expert from the official e-mail address of the Head of the Championships Organization Department of ANO "Rosatom Corporate Academy". Approval letters must be sent to the Chief Experts no later than 5.5 months before the start of the Championship.³¹

The Chief Experts are required to upload the agreed technical description of the competence to the AtomSkills digital platform: <https://atomskills.rosatom.ru/> within 5 (five) business days from the date of receipt of the letter of approval from the Steering Committee.

B.1.3 Special Competence Rules

The special competence rules detail and explain the elements of the competence Championship, which may differ depending on the specifics of the competence. This applies to personal information technology equipment, data storage devices, Internet access, procedures and workflows, document management, documentation distribution, as well as other aspects of the competition.

Special competence rules may not contradict the regulations of the Championship.

Special rules of competence should be fixed in the technical description of competence.

Special competence rules may not be adopted during the competitive part of the Championship.

Any allegations of violations of the special rules of competence must be dealt with in accordance with the procedures specified in these Regulations.

B.2 COMPETITIVE ASSIGNMENT

B.2.1 Definition, types and structure of the competition task

A competition task is a document describing a set of practical tasks that must be completed by a participant/team of participants within the framework of the Championship.

A competition task can be open, secret, or partially secret.

The competition task is developed taking into account the holding of the Championship in two categories: the professional league and the student league.

The competition task must include:

- description of all stages of the task, including plans, sketches, drawings, etc;
- time of completion of each stage of the task;
- description of the work performed at each stage of the task;

³¹ Effective from July 1, 2024

- a scoring scheme containing a detailed list of aspects of the subcriteria in accordance with the technical description.

The competition task may include appendices required for the participants to complete the task (drawings, forms, etc.).

B.2.2 General requirements for the development and approbation of a Competition Task

The persons responsible for the development of the competition task must develop a competition task for both participation leagues.

The competition task should have a modular structure and should take into account as much as possible the industry and production specifics of Rosatom's enterprises and divisions, as well as the relevance for the nuclear industry.

The task for both participation leagues can be:

- uniform in terms of the list and name of the task modules, as well as the time of their completion;
- uniform in terms of the list and name of the modules, but different in time due to the simplification of the task for the participants of the student league;
- partially differ in the list of modules while maintaining their names regardless of the completion time;
- different in the list of modules, their names, and the time of completion of the competition task.

The competition task is developed strictly in accordance with the requirements set out in the technical description of the competence and based on the concept of the competition task attached to the technical description.³²

The competition task must not contradict the legislation of the Russian Federation, the Regulations of the Championship or other documents from the set of competition documentation.

The competition task must define a threshold of professionalism³³ that corresponds to the quality of the task at a high level of professionalism for the professional league or corresponds to the level of a young specialist in the part provided for the student league. At the same time, the competition task should test only those skills that are described in the technical description.

The persons responsible for the development of the competition task must develop a competition task for both participation leagues.

The task for both participation leagues can be:

- uniform in terms of the list and name of the task modules, as well as the time of their completion;
- uniform in terms of the list and name of the modules, but different in time due to the simplification of the task for the participants of the student league;
- partially differ in the list of modules while maintaining their names regardless of the completion time;

³² Effective from July 1, 2024

³³ Starting from July 1, 2024, the minimum threshold of professionalism is set by the Steering Committee; the Chief Expert may recommend certain values of the minimum threshold, taking into account the analysis of data for the last 2 (two) Championships.

- different in the list of modules, their names, and the time of completion of the competition task.

The development of the competition task, including its approbation, is organized by the Steering Committee. The Steering Committee has the right to involve a Chief Expert and/or an expert developer to develop a competition task.

The competition task must be developed 5.5 months before the start of the Championship.

The approbation of the competition task is carried out in order to confirm the possibility of its completion by at least 65-70 points in a time not exceeding the time allotted by the developer to complete the competition task at the Championship site.

When testing a competition task, it is necessary to keep a video recording for handover to the Steering Committee.

The Steering Committee has the right to use it in order to demonstrate the progress of the competition task to participants who have expressed a desire to familiarize themselves with the methodology of its implementation and awareness of the mistakes they made during the competitive days.

In the absence of a video recording of approbation of the competition task, the Chief Expert and/or the expert developer must, upon request of the participants, organize a master class to analyze the methodology for completing the competition task.

When developing a competition task, the requirements for the required space, materials used and infrastructure should be minimized, but not to the detriment of the quality of testing the skills of the participants.

All competition tasks must be designed in the same style in compliance with the brandbook of the Championship.

The competition tasks of the Championship are kept by the representative of the Steering Committee responsible for the Championship, the head of the Championship Organization Department of ANO "Rosatom Corporate Academy".

Changes to the competition task no later than 2 months before the start of the Championship are possible only with the approval of the Steering Committee.

B.2.3 Dissemination of information about the competition task (unless otherwise provided by the technical description or special rules of competence)

Information about the competition task should be distributed in a timely manner and to the extent necessary only to those persons who need to ensure preparation for the Championship in order to resolve organizational and technical issues, namely:

- the representative of the Steering Committee responsible for the Championship;
- the employee of the Championship Organization Department of ANO "Rosatom Corporate Academy" responsible for checking documentation for compliance with these Regulations;
- technical experts during the preparation of the competition site for the Championship.

Technical experts have the right to request access to information about a secret, partially secret competition task from the head of the Championship Organization Department of ANO "Rosatom Corporate Academy" for the preparation of materials and equipment necessary for the Championship.

If the competition task is of an open type, technical experts request access to information about the competition task from the Chief Expert.

The head of the Championship Organization Department at ANO "Rosatom Corporate Academy" and the Chief Expert have the right to refuse access to information about the competition task, but at the same time provide comprehensive information about the necessary infrastructure and equipment arrangement.

Starting from day C-1 of the competition task preparation process, all documents, drawings, comments, computers, memory cards and other information storage media must remain on the competition site and be stored in a specially designated place (for example, in a competence warehouse).

It is possible to take a competition task outside the competition site only with the approval of the Chief Expert.

B.2.4 Publication of the competition task and mandatory changes

The requirements for the publication of the competition task are defined by the technical description of the competence and depend on the degree of its secrecy.

Open competition tasks:

Assignments published in advance on the Championship forum must be accompanied by the technical description according to which they were developed.

The competition task and evaluation criteria, which are publicly available, must be changed by experts on day C-2 by no more than 30% of the published version. The changes made should not go beyond the list of materials and equipment listed in the participant's infrastructure sheet of the competence and toolbox.

Making up to 30% of the changes should not lead to a simplification of the competition task.

All changes must be recorded by the protocol.

Based on the results of the changes, a protocol on acceptance and familiarization with the changes of up to 30% should be drawn up, which should be signed by all experts accredited at the competence competition site.

After making up to 30% of the changes, participants receive only a generalized assessment sheet; participants do not receive a detailed list of referees' evaluation and scores on measurable parameters.

Secret competition tasks:

If the competition task is secret, it will not be published before the start of the Championship and is not subject to a mandatory 30% change.

After reviewing the secret competition task, experts accredited at the competition site sign a protocol for reviewing the application of the competition documentation containing the secret assignment.

A partially secret competition task:

The task may be partially secret, in which case up to 30% of the changes are made to all modules except secret ones.

No changes to the competition task or assessment scheme are allowed after the start of the competence competition, regardless of the degree of its secrecy.

B.2.5 Familiarization of participants with the competition task

If the competition task is not divided into stages (it is a single project for all competition days), then participants on the day of the assignment receive the full version of the competition task, accompanying explanatory materials and a summary assessment sheet immediately before the start of the Championship.

If the competition task contains stages, participants are provided with relevant documents, explanatory materials and a summary assessment sheet before the start of each stage. The Chief Expert or the jury must provide the participants with all necessary explanations.

In both cases, the participants do not receive a detailed list of the referees' evaluation and evaluation on measurable parameters.

Participants are given at least 15 minutes (which are not counted in the total time of the competition) to review these documents and receive answers to questions.

Upon completion of the participants' familiarization with the competition task, a corresponding protocol must be drawn up and signed (Appendix 6).

B.2.6 Duration of completion of the Competition Task

15 to 24 hours of working time is typically allocated for each competition task for no more than four (4) days of the Championship.

In agreement with the Steering Committee of the Championship, it is permissible to reduce the time for completing competition tasks in certain competences to 8 hours of working time.

The competition task must be tested 2 months before the opening of the Championship to ensure that it can be completed within the allotted time frame.

The work performed by the participants and its components should be easily evaluated for compliance with established standards.

The time to complete the competition task for the participant should not exceed 8 (eight) hours per day.

B.2.7 Ethical conditions for access to the competition task

All competitors are required to comply with the Code of Ethics.

All experts must demonstrate a high level of professionalism, honesty and fairness.

To comply with the ethical standards of the Championship, it is necessary to take all possible measures to ensure that none of the participants or groups of participants would have exclusive access to information about the competition task.

B.3 COMPETENCE INFRASTRUCTURE

B.3.1 Infrastructure sheet

B.3.1.1 Definition

The infrastructure sheet is a list of necessary equipment, technologies, tools, components, fixtures and consumables for equipping the competition site in accordance with the technical documentation of the competence.

The infrastructure sheet may also include information about additional building requirements (for example, network connections, electrical power consumption, etc.).

The infrastructure sheet serves as an appendix to the technical description of the competence.

The infrastructure sheet is designed in the format of spreadsheets.

B.3.1.2 Development of the Infrastructure Sheet

The chief competence expert or a person authorized by him is engaged in the development of the infrastructure sheet.

The content of the infrastructure sheet should be sufficient to complete the competition task of the Championship.

The infrastructure sheet should contain:

- information about the event and Competence (name of the event (Industry Championship, divisional (qualifying) stage), dates and venue, name of competence, full name of responsible persons, estimated number of participants and workplaces);
- a list of tools, equipment and furniture per participant/team of participants and separately for all participants, indicating the technical characteristics (reference to the type of equipment), quantity, availability of the organizer (supplier, sponsor, developer);
- a list of consumables for one participant/team of participants and separately for all participants, indicating the technical characteristics (reference to the type of equipment), quantity, availability with the organizer (supplier, sponsor, developer);
- a list of materials, tools and equipment included in the participant's toolbox, indicating the technical characteristics (reference to the type of equipment) and quantity;
- a list of tools, equipment and furniture needed to equip the warehouse, indicating the technical characteristics (reference to the type of equipment), quantity, availability with the organizer (supplier, sponsor, developer);
- a list of tools, equipment and furniture necessary to equip the places of work and recreation of participants and experts, indicating the technical characteristics (reference to the type of equipment), quantity, availability with the organizer (supplier, sponsor, developer);
- list of additional building requirements;

- links to online resources where it is possible to purchase/lease the specified items;
- prices for the specified equipment/tools/materials/stationery per unit;
- the name of the legal entity from which it is planned to purchase or lease equipment/tools/materials/stationery;
- information about the stock availability of the above materials.

The infrastructure sheet must be approved 3 months before the start of the Championship.

The Steering Committee reserves the right to determine a specific list of equipment/tools/materials/stationery from which it is necessary to draw up an infrastructure sheet.

B.3.1.3 Publication of the infrastructure sheet

The infrastructure sheets are published by the Chief Experts on the digital platform of the Championship no later than 1.5 months before the start of the Championship.

B.3.1.4 Supply of materials and equipment to the Championship

The Steering Committee is responsible for providing all materials and equipment (with the exception of the participant's toolbox, which the participant must bring with him) from the infrastructure sheet for each competence.

Any changes and adjustments to the approved infrastructure sheet must be approved by the Steering Committee. After agreeing on replacements and adjustments, the infrastructure sheet must be updated and published on the forum/website of the Championship.

No later than on day C-2, the Chief Expert checks the equipment/tools/materials/stationery on the competition site for compliance with the infrastructure sheet.

B.3.1.5 Missing materials and equipment

Participants and their expert mentors must carefully check the availability of all materials and equipment listed in the infrastructure sheet required to complete the competition task.

If there is a shortage of equipment or materials from the infrastructure sheet on the competition site, the participants/experts will immediately notify the Chief Expert.

The Chief Expert, together with the technical expert, must notify the Steering Committee and take all possible actions to procure missing items.

B.3.1.6 Substitute materials

The Participant may request replacement materials if the materials originally provided were lost or damaged due to his fault.

If it is impossible to provide a replacement, the Chief Expert has the right to refuse this request.

The points lost by the participant due to non-fulfillment of the competition task due to loss or damage of materials/equipment will not be compensated.

B.3.2 Competence development plan

In order to organize the work of the competition site during the Championship, it is necessary to ensure the regulatory working conditions of the persons involved in the event:

- provide the required working conditions for the participants;
- to provide conditions for the objective judging of the expert group;
- ensure the working conditions of specialists who maintain sanitary order inside the site;
- ensure the safety of others.

To do this, the Chief Expert develops a sketch of the competition site no later than 3 months before the start of the Championship, which must be presented in the form of a drawing of proper quality and contain the following information:

- site dimensions;
- the location of furniture and equipment on the site;
- the layout of supply of utilities (electricity, water, exhaust hoods, etc.);
- the layout of the participants' places of work and recreation, the advisory area, and the experts' workplaces;
- furniture specification.

B.3.3 Participant's toolbox

B.3.3.1 Definition

The participant's toolbox is a set of tools, equipment and consumables from the list specified in the technical description of the competence, brought to the Championship by the participant/team of participants.

The Steering Committee has the right to expand the list of tools, equipment and consumables of the participant's toolbox provided for in the technical description of competence.

These Regulations allow that, according to their terms of reference, no toolbox is provided for some competences.

B.3.3.2 Formation of the participant's toolbox

Participants, together with expert mentors, must independently form the contents of their participant's toolboxes, based on the technical description of their competence, and ensure their transportation to the competition venue.

The participant's toolbox must contain tools, equipment, spare parts and materials in strict accordance with the technical description of the competence within which it is applied.

It is allowed to include personal protective equipment in the participant's toolbox by decision of the Steering Committee.

In case of detection of incomplete equipment of the participant's toolbox, a failure of a particular tool during the competition, the chief and technical experts should assist in the search for missing/failed equipment and/or materials.

The purchase of materials and equipment that are missing/have become unusable in the participant's toolbox is carried out at the expense of the participant's team and at his discretion.

If it is not possible to complete the participant's toolbox on site, the decision on further participation in the competition remains with the participant and his expert mentor (unless this contradicts the technical description of the competence and the rules of occupational safety and health).

B.3.3.4 Requirements for storing the participant's toolbox on the competition site

The participant's toolbox during the competition days (C1...C4) is stored on the competition site.

After the experts check the participant's toolbox, it must not leave the competition site of the Championship until the permission to take it out from the Chief Expert at the end of the Championship.

During the participant's absence from the site, the participant's expert mentor ensures the safety of the participant's toolbox.

B.4 EVALUATION OF THE PARTICIPANTS' WORK

B.4.1 Evaluation procedure

The evaluation procedure should be carried out in accordance with the requirements described in the technical descriptions of competences.

An evaluation scheme and evaluation recommendations (if applicable) based on the technical description of the competence and the competition task of a particular Championship are used to conduct the evaluation.

The evaluation results are recorded in the AtomSkills digital platform.

Evaluation and awarding of points may not take place in the presence of participants, unless otherwise specified in the technical description of the competence.

B.4.2 Evaluation scheme

The evaluation scheme of the competition task must be compiled in accordance with AtomSkills Standart (https://atomskills.ru/upload/docs/atomskills_standart.pdf).

B.4.2.1 Formation of evaluation scheme

The evaluation scheme is based on the modules of the competition task and the technical description.

The weight of the evaluation scheme criteria is formed based on the significance of the sections of the skill specification standard state in the technical description.

The table of conversion of the importance of sections into the weight of criteria is part of the technical description of competence.

Each aspect of the evaluation scheme can relate to only one section of the technical description. Each aspect should be formed in such a way as to avoid several different interpretations when evaluating it. The aspects may not compare the results of the participants relative to each other.

B.4.2.2 Structure of the evaluation scheme

B.4.2.2.1 Rating scale

The rating scale for each competition rating scheme contains no more than 100 points.

B.4.2.2.2 Evaluation criteria

Evaluation criteria is a structure of interaction between evaluation aspects and assessed skills, arranged in the form of a table.

Any evaluation should be based on clear criteria set out in the evaluation schemes and applicable in practice. The evaluation of the participants' work should be based on these criteria.

The evaluation criteria are the structural blocks of the evaluation scheme. They are formed based on the modules of the competition task. The evaluation scheme contains three to nine criteria.

It is forbidden to compare participants with each other when evaluating and awarding points.

Regardless of the structure of the evaluation criteria, the distribution of points should be carried out in accordance with the coefficients of significance of the skill specification standard.

B.4.2.2.3 Assessment subcriteria

Each criterion contains one or more sub-criteria. Evaluation sheets are compiled in accordance with these sub-criteria. When conducting an evaluation, each individual sub-criterion may have its own composition of the jury group.

B.4.2.2.4 Aspects of subcriteria

Each sub-criterion contains one or more aspects for which points are awarded.

The recommended number of aspects is from 75 to 250. It is not allowed to have less than 50 aspects. It is not recommended to have more than 300 aspects. If the Steering Committee receives a guarantee from the Chief Expert that he will ensure that the evaluation process is completed within the allotted time, more than 300 aspects are allowed.

The weight of one aspect should not exceed two points.

B.4.3 Corrections in the evaluation model

If errors or typos are detected in the evaluation scheme during the evaluation process, it is prohibited to make corrections in the AtomSkills digital platform system.

If there are errors in the evaluations entered into the AtomSkills digital platform, the request for unblocking must be submitted to the administrators of the AtomSkills digital platform and accompanied by a protocol signed by experts.

B.4.4 Types of assessments and assessment technologies

There are four types of aspects to reflect the evaluation methodology:

- cutoff aspects are measurable aspects, the failure of which makes it meaningless to evaluate other related aspects that evaluate a given professional skill;
- binary aspects are measurable aspects that are evaluated on a scale of "fully completed/not completed", which does not allow partial completion;
- discrete aspects are measurable aspects that allow partial execution and are estimated as a percentage of the ideal match to the desired result;
- judgment aspects are aspects that are impossible or impractical to measure.

The evaluation of judgment is based on the subjective opinion of the expert on how well these aspects have been fulfilled relative to the requirements established for the performance of this professional skill.

A jury consisting of three experts is formed to conduct the judgment evaluation.

An expert mentor is prohibited from evaluating the work of his participant, unless otherwise stipulated by the relevant protocol before day C1.

Each member of the jury must evaluate all aspects of the subcriteria to which he is assigned, regardless of whether the participant attempted to complete the task or not.

Each expert evaluates each judgment aspect of the evaluation scheme on a scale from zero to three according to p. 4.6 of the AtomSkills Standart, where:

0: the work was performed at a level below the established standards, including refusal to complete the task;

1: the work meets the established standards;

2: the work meets the established standards and exceeds these standards to a certain extent;

3: excellent, exceptional work.

Each expert determines on his own, which coefficient of the scale corresponds to the results of the participant's work according to the evaluation requirements (it is advisable for the evaluation group to prepare additional explanations to the evaluation requirements: samples, photographs, or a more specific description of each coefficient from 0 to 3).

Each member of the jury enters the score in the statement. If the difference between the estimates exceeds one (one expert gave a "1", the other two gave a "3"), then this aspect should be overestimated.

An objective evaluation (evaluation by measurable parameters) is used to determine the fact and/or specific result of the participant's performance of an action in accordance with the competition documentation, specific conditions of the competition task and other indicators that are evaluated by the measurement method (the presence of something, or the gradation of something).

It is used in cases where the result can be objectively measured. In this case, all three evaluation options are possible: binary, discrete, and cutoff ones.

B.4.5 Evaluation and scoring sequence

The sequence of evaluation and awarding of points does not matter. However, the judgment evaluation should preferably take place before the evaluation of measurable parameters (unless otherwise specified in the technical description).

B.4.6 AtomSkills digital platform

As soon as the Chief Expert gets access to the AtomSkills digital platform, he must verify the correctness of the entered data of participants and experts, enter the evaluation scheme and block it.

Lists downloaded from the system should be used for evaluation, unless the jury directly logs the results into the system using their personal access.

The Chief Expert is responsible for entering the results from the handwritten sheets into the AtomSkills digital platform.

If it becomes known before the start of day C1 that a participant may not start the competition, then he must be removed from the AtomSkills digital platform by making a request to the administrators, with the appropriate protocol attached.

B.4.6.1 Rounding results

The points awarded for each aspect of the sub-criteria are rounded to a maximum of hundredths. If the third digit is equal to or greater than 5, then they are rounded up; if less than five, then rounding down applies (for example, 1.055 is rounded to 1.06, and 1.054 is rounded to 1.05).

B.4.7 Assessment and scoring

B.4.7.1 Preparation of the jury

Immediately before the Championship (on day C-2, unless otherwise provided by the competence plan), the jury members must undergo special training to ensure high-quality assessment and compliance of the evaluation process with the rules and procedures. This training is mandatory and is conducted by the Chief Expert. Based on the results of the training, a training protocol is drawn up (Appendix 6).

B.4.7.2 Formation of teams for evaluation and scoring

The jury members form groups to evaluate specific aspects.

Each evaluation and scoring group includes three experts. Other experts may join them for:

- coordination of the evaluation group (leader of the evaluation group) and replacement of one of the experts in order to avoid evaluation of the participant by an expert mentor;
- teaching and promoting best practices.

The members of the jury are not relieved of their powers until the Chief Expert for the competence provides all necessary information and documentation to the Steering Committee and receives confirmation that all necessary information and documentation has been received.

B.4.7.3 Organization of work of evaluation and scoring teams

At the start of the Championship, before uploading the evaluation criteria from specially prepared forms (the loading form) in Excel format (prepared by the chief Competence expert), the Chief Expert must notify the specialists of the AtomSkills digital platform that all preparatory tasks have been completed and he is ready to import the criteria into the system.

The AtomSkills digital platform generates evaluation sheets for each subcriteria.

The evaluation sheet contains details for each sub-criterion, its aspects, and the maximum number of points awarded.

Only one jury team is responsible for evaluating and awarding points for each sub-criterion.

Each evaluation sheet may contain aspects that are evaluated according to the method of judgment evaluation, the method of evaluation by measurable parameters, or both methods.

Evaluations scores are entered by the jury team into the evaluation form in electronic form.

Handwritten entry of evaluations in the statements downloaded from the AtomSkills digital platform is allowed.

When making handwritten evaluations, a special sheet (original) is used, that is printed from the Atomskills digital platform. Such sheet is used when evaluating the work of participants by expert groups and is then stored as a control document. When collective assessment sheets containing several names of participants are used, a master form is also created in which all the points from each individual expert form are entered to enter data into the AtomSkills digital platform. This form is also stored as a control document. After filling out the paper evaluation sheet, all three experts from the jury who made the entered evaluation must sign each page of the sheet.

The paper evaluation form is entered only in ink; the use of gel pens is prohibited.

If it is necessary to make corrections to the handwritten evaluation sheets, each such correction must be accompanied by the signatures of all experts involved in the evaluation of this sheet directly, next to the correction itself. This sheet is used to enter relevant information into the AtomSkills digital platform and is stored as a control document.

The disagreement of at least one expert who participated in the assessment from making corrections, the absence of his signature on the statement with the corrected evaluations, should be considered by the Chief Expert as a refusal to make changes to the digital platform. No changes are made in this case.

These Regulations do not provide for the initiation of any proceedings or dispute between these experts.

After signing, the paper sheets and the electronic sheets are sent to the Chief Expert, who is responsible for uploading the points to the digital platform of the Championship.

Evaluations are entered in sheets rounded to hundredths (for example, 0.00).

If the discrepancy in the awarded points for a particular aspect is greater than 1, the experts should make an appropriate note for this aspect. A short discussion is allowed with a reference to the evaluation criteria in order to reduce the discrepancy in the awarded points to 1 or less. If, after a short discussion, a discrepancy in the awarded points of more than 1 (one) persists, the evaluation team may be replaced by another.

If the participant has not attempted to fulfill any aspect of the sub-criteria, the experts should give 0 points for this aspect.

The evaluation is not made in the presence of the participant, except in cases where the technical description of the competence indicates otherwise.

B.4.8 Daily assessment and scoring

The day of evaluation and awarding of points for each subcriteria is determined on the AtomSkills Digital Platform.

The results of the evaluation, assessed on a certain day, are entered into the Atomskills digital platform. The evaluations must be entered no later than 20:00 on the next competition day after the day of the task. The form for entering daily evaluations into the Atomskills digital platform must be received by 20:00 of the current day. The evaluations of the last competition day must be entered no later than 20:00 of the current day.

B.4.9 Final grades and audit of statements

Grades and/or scores should be transferred from handwritten or electronic sheets to the AtomSkills digital platform.

After entering into the AtomSkills digital platform all the data from the evaluation sheets for a certain day of the Championship (or all the evaluations for the competition, which is evaluated after completing the task in its entirety at the end of the competition), the Chief Expert (or a person authorized by him) must block the entered grades in the AtomSkills digital platform. At the same time, the Chief Expert ensures the correctness of the data entered into the system.

After that, expert mentors have the opportunity to review the grades of their participants from the AtomSkills digital platform in printed form (or from a computer screen) and compare them with handwritten sheets (except for summary and final evaluation sheets, which contain information about the amount of points scored both for individual participants and for all together, such statements should not be uploaded or printed out).

The Chief Expert must provide the expert mentors with hard copies of the jury members' statements in order to verify the grades.

If the jury kept the sheets in electronic form, the Chief Expert must print them out by the time the expert mentors check the evaluations of their participant/team of participants.

The purpose of this procedure is to identify and correct errors when transferring data from handwritten sheets to the AtomSkills digital platform.

If the expert mentor finds a discrepancy between the evaluations in the submitted sheets and the evaluations recorded on the digital platform of the Championship, then he needs to contact the Chief Expert to bring the data of the digital platform in line with the jury sheets. If no discrepancies are found, the expert mentors must sign each printed evaluation sheet of their participant.

If the Chief Expert does not accept the comments of the expert mentor about the discrepancy between the evaluations of his participant/team of participants on the digital platform and the evaluations in the sheets for consideration, and ignores them, the expert mentor has the right to submit a written statement in free form addressed to the chairperson of the Steering Committee with evidence of the refusal of the Chief Expert (audio recording, video materials, signatures of at least 3 (three) other experts of competence - witnesses). The requirements for witness candidates are defined in paragraph A.3.2 of these Regulations. The Steering Committee considers this statement immediately.

If it is necessary to make changes to the blocked grades, the Chief Expert draws up a protocol, which is signed by himself, the expert mentor and the jury experts who conducted the evaluation, and hands it over to the administrator of the AtomSkills digital platform. Based on this protocol, the administrator of the AtomSkills digital platform removes the lock from a certain subcriteria, after which the Chief Expert, a person authorized by him or the administrator of the AtomSkills digital platform makes the necessary changes and blocks the evaluation. Each expert of the jury for this sub-criterion and the expert mentor must check all aspects of the sub-criterion again and sign the corrected sheet to confirm their agreement with the changes.

After that, each expert listed on the AtomSkills digital platform must sign the evaluation blocking form to confirm their agreement with the evaluations made based on the results of the Championship in their competence (excluding cases of objections and their resolution).

In situations where an expert refuses to sign a document related to the issuance of final grades, verification of the evaluation sheets of his participant, refuses to sign the evaluation blocking form, the Chief Expert must invite at least three witnesses (p. 3.2 of the Regulation). In the presence of witnesses, the Chief Expert once again invites the expert to sign the document. In case of his repeated refusal, the witnesses, together with the Chief Expert, put a mark "refused to sign" and certify it with their signatures with the date and time. The Chief Expert is recommended to re-familiarize himself with the signing of the documents (used if possible to record in accordance with the technical description of the competence).

If the expert mentor refused to verify the evaluations of his participant/team of participants, then the Chief Expert conducts the reconciliation in the presence of 3 (three) witnesses who signed the protocol of refusal of the expert mentor to review. Upon completion of the reconciliation, the Chief Expert and 3 (three) witnesses sign each printed evaluation sheet, a form for blocking the grades of the participant/team of participants whose expert mentor refused to sign.

All signed hardcopy sheets, forms and protocols must be provided to the Steering Committee.

After the Steering Committee receives all signed sheets, forms and protocols from the Chief Experts, including handwritten ones, there is no procedure for resolving issues and disputes.

B.4.10 Safety of completed competition tasks until the end of the assessment

The experts of competence must ensure the safety of all completed competition tasks until the end of the evaluation, the signing of the protocol of blocking grades by the experts and the approval of the results by the Steering Committee.

If this may not be done for technical reasons, then it is necessary to take photos of the completed tasks under the supervision of the Chief Expert. These photographs, along with the saved assessment documents, should be kept in a specially designated place on the competition site, as they may be required to confirm the correctness of the initial evaluation.

Completed competition tasks may not be removed from the venue of the Championship or used in any way without obtaining the appropriate permission from the Steering Committee.

The right to dispose of the physical objects produced during the Championship belongs to the Steering Committee. The intellectual property developed during the Championship may be used by the Steering Committee without restrictions, unless otherwise provided by the technical description of the competence.

B.4.10.1 Completion of the evaluation and scoring process

The Steering Committee must receive all necessary sheets, forms and protocols, including handwritten ones, by 24:00 on the last competitive day of the Championship.

B.4.11 Procedure for correcting grades

The Chief Expert should be notified immediately of any errors found. If an error has been made, new values must be entered into the AtomSkills digital platform, and printed versions of the corrected evaluation sheets and the acceptance form for blocking evaluations provided to the jury for review and signing. In order to ensure audit control, both erroneous and corrected versions of the sheets should be maintained.

B.4.12 Announcing assessment results

Disclosure of the results of the evaluation of the participants' work is prohibited.

Experts who have access to the results of the evaluation of the participants' work must keep this information confidential.

B.5 PUBLICATION OF RESULTS AND PRESENTING AWARDS

B.5.1 Publication of the official results of the Championship

The official results are published on the AtomSkills digital platform after the winners are announced at the closing ceremony.

Disclosure of the results before the end of the closing ceremony is prohibited.

B.5.2 Determining the winners

The winners of the Championship are determined in accordance with paragraph A.2.13 of these Regulations.

B.5.3 Participant's diploma

All participants, including those who received no prizes, are awarded certificates of participation in the Championship.

B.5.4 Access to personal results

Each participant can, if necessary, obtain more detailed results for their performance, download a detailed statement in their personal account on the AtomSkills digital platform <https://atomskills.rosatom.ru/>.

B.6 VIDEO AND PHOTO SHOOTING

B.6.1 Video and photo shooting by media representatives

B.6.1.1 Before the start of the Championship

It is forbidden to take photos or videos in halls/buildings and on competition grounds before the start of the Championship. The exception is representatives of the Steering Committee of the Championship.

B.6.1.2 During the Championship

Photo and video shooting on the competition site during the Championship is regulated by the technical description of the competence.

Photo and video filming by media representatives at the competition site is carried out in compliance with the HSE rules and in coordination with the Steering Committee and the Chief Expert, provided that media representatives do not interfere with participants or experts.

B.6.2 Video and photo shooting by other accredited participants

B.6.2.1 Before the start of the Championship

Photo and video shooting at the competition venues and workplaces before the start of the Championship is subject to special competence rules. The exception is representatives of the Steering Committee of the Championship.

B.6.2.2 During the Championship

Photo and video shooting at the competition venues and workplaces during the Championship is subject to special competence rules.

Any allegations of violations of this rule must be dealt with in accordance with the procedure described in section B.7 of Volume B of these Regulations.

The recording of what is happening on the competition site can be used by the Steering Committee as an evidence base in case of conflict situations, complaints, and appeals.

Photos and videos taken by other persons on the competition site during the Championship must be approved by the Chief Expert or the Steering Committee.

It is forbidden to take video and photographs of competition tasks or their design components during the Championship or discuss these tasks with the participants before the end of the Championship.

Any allegations of violations of this rule must be dealt with in accordance with the procedure described in section B.7 of Volume B of these Regulations.

B.7 VIOLATION OF THE REGULATIONS OF THE CHAMPIONSHIP AND THE CODE OF ETHICS. ISSUES AND DISPUTES

All violations of the Regulations of the Championship and the Code of Ethics, issues and disputes (hereinafter referred to as violations, disputes, disputed situations) during the preparation and conduct of the Championship are considered in accordance with the procedures specified in the technical description of competence, in these Regulations and in other documents of the Championship.

B.7.1 Pre-appeal review of violations and disputes

The Chief Expert and his deputy must take all measures to investigate and eliminate violations that have arisen, and settle disputes in a pre-appeal way. Representatives of the Steering Committee may be involved in this work.

A proposal to resolve a dispute or eliminate a violation is submitted by the Chief Expert to a vote of experts in accordance with paragraph A.6.3 of these Regulations.

The results of the pre-appeal review of violations and disputes are formalized in a protocol, which should reflect:

- description of the situation under consideration;
- proposed solution for the current situation, including a description of penalties (if applicable);
- the voting results of the experts accredited on the site, with the signatures of the voting participants.

The protocol must be drawn up and submitted by the Chief Expert to the Steering Committee immediately after the decision is made and signed.

In each case, the Steering Committee may appoint an additional investigation into the causes and circumstances. In this case, written and oral explanations may be requested from all experts of this competence, including the Chief Expert, and, if necessary, from participants whose work was affected by the violation in question.

If a pre-appeal settlement of the situation is not possible, the initiator of the proceedings, in accordance with paragraph B.7.2 of Volume B of these Regulations, will file an appeal.

B.7.2 Consideration of violations and disputes on appeal

B.7.2.1 The procedure for the formation of the Appeal Commission

In order to resolve the disputes listed in these Regulations, an appeal commission is formed before the start of the Championship.

The appeal commission of the Championship consists of the chairperson of the appeal commission and at least 5 people appointed by the Steering Committee. Two of them are elected from representatives outside the nuclear industry.

The Chairperson of the Appeal Commission has 2 votes in the voting. The remaining members of the Appeal Commission have one vote each.

The composition of the Appeal Commission may be changed by decision of the Chairperson of the Steering Committee.

B.7.2.2 Procedure for filing and considering an appeal

The appeal must be submitted by the applicant in person in the form of a paper document no later than 21:00 on the day of the dispute (Appendix 7).

If a dispute arises after 21:00, the appeal may be submitted before 9:30 the next day.

The participant must notify his team leader.

The appeal must be neatly designed, readable, and free from incomplete corrections (in the case of handwritten design).

After the evaluations are blocked in the AtomSkills digital platform, appeals will not be accepted or considered.

The received appeals are considered in the order of priority, but no later than the day of filing the appeal, when registering it before 18.00.

If the appeal is registered after 18.00 on the day of the dispute, its consideration may be postponed to the next day.

Applications are accepted for consideration that are related to:

- violations during the assessment procedure;
- violations related to the Code of Ethics and gaining an unfair advantage over other participants;
- violations related to non-compliance with the procedures of the Championship, which resulted in the removal of the participant from the competition task (including the transfer of the participant to the status of "out of competition" or loss of points);
- experts held accountable in accordance with paragraph A.6.3.6.2 of these Regulations.

The filed appeal must contain the following information:

1. full name and category of the person filing the appeal, his contacts;
2. the type of violation committed, the disputed situation corresponding to the above list;
3. date, time and place of the violation;
4. full name and (or) category of the persons who committed the violation, their contacts (if applicable);

5. full name and/or category of persons who witnessed the violation, their contacts (if applicable);
6. description of the disputed situation with references to the points of regulatory documents that, in the applicant's opinion, were violated;
7. the evidence base of the disputed situation;
8. the demands of the person filing the appeal;
9. date and time of filing the appeal (if filed in person);
10. signature of the person who filed the appeal and the persons certifying it.

The meetings of the Appeal Commission are held in an open format as appeals are received.

The Appeal Commission reviews the appeal, as well as other documents submitted by the applicant.

During the consideration of the appeal and, if necessary, the following may be heard:

- the applicant of the appeal (participant/team of participants);
- the respondent on appeal (if applicable);
- and other persons directly related to the situation in question.

The failure of any of these persons to appear is not an obstacle to the consideration of the appeal.

After hearing the opinion of the parties, the Appeal Commission goes out to make a decision.

The length of the appeal hearing depends on the complexity of the situation and the circle of people involved. Meetings of the Appeal Commission may be held using video-conference calls.

When making a decision, the Appeal Commission is guided by these Regulations, the technical description of competence and other documents of the Championship.

All decisions are made by a majority vote.

The decision of the appeal commission is recorded in the final minutes of the meeting, which is signed by the Chairperson of the Appeal Commission.

The decision of the Appeal Commission is final and is not subject to complaint or amendment.

B.7.3 Penalties based on the results of the appeal

If it becomes obvious that the actions of a competitor that led to a violation of these Regulations and the Code of Ethics were committed knowingly and intentionally, the following sanctions are applied to him:

- *in case of violation by the participant:*
 - deduction of points. In this case, the evaluation results will be adjusted to the applied punishment before the final grades are approved;
 - suspension from participation in the Championship.
- *in case of violation by an expert:*
 - removal from the competition site with the possibility of revoking the expert's certificate. All subsequent contacts of this person with the participants

should be prohibited, and points should be deducted from the participant whose mentor was this expert if the violation of the expert gave the participant an advantage. The deduction of points should be proportional to the amount of the acquired advantage at the time of the violation by the expert;

- *in case of violation by other accredited participants of the Championship:*

■ removal from the competition site with a ban on all subsequent contacts with participants and/or experts, and the participant must have zeros in the aspects in which this violation brought an advantage. The deduction of points should be proportional to the amount of advantage gained at the time of the violation.

The types and amount of penalties are determined by the Appeal Commission. When determining penalties, the Appeal Commission may take into account mitigating circumstances (if these are justified).

For violations of the Code of Ethics and the Regulations, the Steering Committee may apply other sanctions provided for in these Regulations to all participants/experts.

B.7.4 Conflict of interest

In case of direct or indirect personal interest of a member of the Appeal Commission in the outcome of consideration of a disputed situation, which may prevent him from considering the disputed situation and making a decision on it objectively and impartially, a representative of the Steering Committee should take his place.

It is not allowed for a disputed situation to be considered by a member of the Appeals Commission in relation to persons who are closely related to him (parents, spouses, children, brothers, sisters) who are representatives of the same organization.

B.7.5 Informing about the decision taken

A copy of the minutes of the meeting of the Appeal Commission on the filed appeal is brought to the attention of the applicant and the Chief Expert on competence within one hour from the date of the decision on the appeal. The Chief Expert must bring information about the decision of the Appeal Commission to the attention of all experts accredited at the competition site. Specific clarifications may be obtained by the parties to the dispute and the participant from the chairperson of the Appeal Commission.

APPENDICES

Application form for team registration³⁴**On the organization letterhead****APPROVED**

<i>(position)</i>		
<i>(signature)</i>	<i>(date)</i>	<i>(initials, last name)</i>

Application for registration of the Team in the International Industry Championship of Professional Skills of Rosatom - AtomSkills 20

Division/other organization:	
Team Leader:	
name, patronymic, surname	
Place of work:	
Position:	
Work phone number:	
Mobile phone number:	
e-mail:	

Table 1: Key team composition:

Seq. No.	Competence	EXPERT MENTOR			PARTICIPANT		
		Full name	Enterprise/ educational institution	Position	Name	Enterprise/ educational institution	Position

³⁴ An editable template for filling out and other forms for providing the necessary data are sent in the usual order of business.

Table 2: Chief and authorized experts

N^o No.	Competence	Role	Full name	Enterprise	Position

(Position of the employee responsible for forming the team)

(Signature)

(initials, last name)

**Consent of the personal data subject to the processing of personal data by
ANO "Rosatom Corporate Academy"**

_____ " " 20 .

I, _____
(Name, patronymic, surname in full)
_____ Series _____ No. _____ issued by _____
(type of the main identity document)

_____ (issuing authority, date)

registered at the address: _____
make a decision to provide my personal data and consent to their processing, voluntarily and in my own interest, by the personal data operator ANO "Rosatom Corporate Academy", OGRN 1127799017279, TIN 7706470787, registered at: 109012 Moscow, Kitaygorodsky proezd, 7, building 1 (hereinafter referred to as the Operator).

Purpose(-s) of personal data processing:

- a) For holding the IX International Championship of Professional Skills of Rosatom - AtomSkills 2024
- b) ensuring the functioning of access control (access to places of study, places of residence, etc.);
- c) preparation of accounting documents (monthly, quarterly reports);
- d) organization of transfers, accommodation.

The list of the personal data which processing the consent is given to:

- a) name, patronymic, surname;
- b) gender;
- c) date of birth;
- d) full passport data (series, number, issued on/by);
- e) citizenship;
- f) INN and SNILS details;
- g) policy of mandatory medical insurance, voluntary medical insurance;
- h) contact information (phone, e-mail, etc.);
- i) information about employment (position, length of service, etc.)
- j) photos, videos;
- k) information about legal representatives (full name, date and place of birth, registration address and phone number);
- l) other information on the basis of which the subject of personal data can be identified.

The list of actions with the personal data, to which performance the consent is given to, a general description of the methods of processing of personal data, used by the operator: the processing of the above personal data will be carried out through mixed processing of personal data (collection, recording, systematization, accumulation, storage, clarification (updating, modification), extraction, use, depersonalization, blocking, deletion, destruction of personal data. General description of the above data processing methods is provided in the Federal Law dated July 27, 2006 No. 152-FZ "On Personal Data". The operator has the right to transfer personal data to Rosatom, Greenatom JSC and/or the employer of the personal data subject and/or Kino O Kompaniyakh LLC in order to fulfill concluded contracts and/or achieve the above goals. Despite the wide range of actions allowed with personal data, for which such consent is given, when processing personal data, the Operator is limited to achieving specific, predetermined, legitimate goals and does not allow redundancy in their processing.

The period for which the consent of the personal data subject is valid, as well as the method of its revocation, unless otherwise established by federal law: personal data are subject to storage for the periods established by the legislation of the Russian Federation. Personal data shall be destroyed: upon achievement of the purposes of personal data processing; upon liquidation or reorganization of the operator; on the basis of a written request from the personal data subject requesting termination of processing of his personal data (the operator will stop processing such personal data within 3 (three) business days, about which a written notification will be sent to the personal data subject within 10 (ten) business days).

This consent can be revoked by me by sending a refusal by mail to the address: 109012 Moscow, Kitaygorodsky proezd, 7, building 1, or by sending a corresponding application in the form of an electronic document to the e-mail address: academy@rosatom-academy.ru

Details of Rosatom: B. Ordynka Str., 24, Moscow, 119017 INN 7706413348 OGRN 1077799032926

Details of JSC Greenatom: B. Ordynka Str., 24, Moscow, 119017, INN 7706729736, OGRN 1097746819720

Details of Kino O Kompaniyakh LLC 105318, Moscow, Ibragimova str., 35, building 2, office 1, INN 7719862012, OGRN 5137746103325

Signature **of the personal data subject:**

(Full name, signature)

Consent to the processing of personal data authorized by the subject of personal data for dissemination by ANO "Rosatom Corporate Academy"

_____ " " 20 .

I, _____
 _____ (Name, patronymic, surname in full)
 _____ Series _____ No. _____ issued by _____
 (type of the main identity document) (issuing authority, date)

registered at the address: _____

in accordance with Articles 9, 10.1 of Federal Law No. 152-FZ of July 27, 2006 "On Personal Data", hereby confirm that I give my consent to the Autonomous Non-profit Organization "Rosatom Corporate Academy" (OGRN 1127799017279, INN 7706470787), registered at the address: Russian Federation, 109012 Moscow, Kitaygorodsky Proezd, 7, building 1, (hereinafter referred to as the Operator) for distribution (providing access to an unlimited number of people) and other actions for the purposes of:

- a) marketing promotion of the event(s)
- b) marketing promotion of the employer's brand
- c) community development;
- d) informing about the results of activities;
- e) organization and conduct of training and development activities (attendance records, personal records, issuance of certificates of completion, etc.);

with the following list of my personal data:

- a) surname;
- b) first name;
- c) patronymic;
- d) gender;
- e) date and place of birth;
- f) citizenship;
- g) city of residence;
- h) information about employment (position, length of service, etc.)
- i) photos, videos;
- j) education, including when and which educational institutions he/she graduated from, the form of education, specialty and qualifications, as well as the level of knowledge of foreign languages, information on the completion of advanced training courses, trainings, seminars, professional retraining, information on postgraduate education and academic degrees, data of certificates and other documents on the availability of special knowledge and skills;

by posting the specified personal data on the following information resources:

- a) the website <https://vk.com> (group of ANO "Rosatom Corporate Academy", group of AtomSkills, group of Rosatom, groups of areas of the Block of Engineering Competences of ANO "Rosatom Corporate Academy")
- b) channel on [Telegram](https://t.me) t.me/(Academy channel, Academy channel, AtomSkills channel, Rosatom channel, channels of the Engineering Competence Block of ANO "Rosatom Corporate Academy");
- c) website <https://atomSkills.ru>;
- d) website <https://rosatom.ru>
- e) website <https://rosatom-academy.ru>
- f) the newspaper "Country of Rosatom"
- g) Rosatom information portal
- h) social media accounts of divisions, enterprises and subsidiaries of Rosatom;
- i) social media accounts of partner companies and partner educational institutions of AtomSkills 2024 Championship;
- j) in information publications and reports about the AtomSkills-2024 Championship in regional and federal media;

At the same time, I set the following conditions and prohibitions (to be filled in at the request of the personal data subject):

- 1) _____;
- 2) _____;
- 3) _____;
- 4) _____;
- 5) _____ -

(specify the categories and list of personal data for which the personal data subject establishes conditions and prohibitions, as well as the list of conditions and prohibitions to be established)

At the same time, I establish the following conditions under which the personal data received can be transmitted by the Operator processing personal data only via its internal network, which provides access to information only for strictly defined employees, either using information and telecommunications networks, or without transmitting the personal data received (to be filled in at the request of the personal data subject):

- 1) _____;
- 2) _____;
- 3) _____;
- 4) _____;
- 5) _____ -

Contact details _____
(phone number, e-mail address or postal address of the personal data subject)

Personal data shall be destroyed: upon achievement of the purposes of personal data processing; upon liquidation or reorganization of the operator: based on a written request from the personal data subject requesting termination of processing of his personal data (the operator will stop processing such personal data within 3 (three) business days, about which a written notification will be sent to the personal data subject within 10 (ten) business days). I reserve the right at any time to request the exclusion of all or individual personal data specified in this consent from those to which an unlimited number of persons are granted access, and/or to withdraw my consent based on a written application by sending a refusal by mail to: 109012 Moscow, Kitaygorodsky proezd, 7, building 1, or by sending a corresponding application in the form of an electronic document to the e-mail address academy@rosatom-academy.ru.

I confirm that my rights and obligations in the field of personal data protection have been explained to me. I am familiar with the Policy on the Organization of Processing and Ensuring the Security of Personal Data of ANO "Rosatom Corporate Academy".

Signature of the personal data subject:

_____ .
 (date) (signature) (First name, last name, and patronymic in full)

**Consent of the personal data subject (a foreign citizen) to the processing
of personal data by ANO "Rosatom Corporate Academy"**

_____ " " 20 .

I,

_____ (Name, patronymic, surname in full)

_____ Series _____ No. _____ issued by _____
(type of the main identity document) (issuing authority, date)

registered at the address: _____

In accordance with Article 9 of the Law of the Russian Federation dated 27.07.2006 No. 152-FZ "On Personal Data" and in accordance with Article 6 of the EU Regulations (GDPR), for the purposes of:

- a) ensuring compliance with the requirements of the legislation of the Russian Federation, the requirements of the EU Regulations (GDPR), the requirements of paragraph 3 of Article 76 of the Federal Law "On Education in the Russian Federation" dated December 29, 2012 No. 273-FZ, ensuring the organization of the educational process, including the provision of information on educational documents and (or) qualifications, documents about education in the Federal Information System "Federal Register of Information on Educational Documents and (or) Qualifications, Training Documents" (FIS FRDO);
- b) ensuring the functioning of access control (access to places of study, places of residence, etc.);
- c) organization of transfers, accommodation;

I give my consent to the Autonomous Non-profit Organization "Rosatom Corporate Academy", OGRN 1127799017279, INN 7706470787, registered at: 109012 Moscow, Kitaygorodsky proezd, 7, building 1 (hereinafter referred to as the Operator (according to the EU GDPR Regulation, the Controller)) personal data **for automated, as well as without the use of automation tools, processing of my personal data**, including with or without transmission of the information received via information and telecommunication networks, mixed processing of personal data.

The consent relates to the processing of the following personal data:

- a) last name, first name, patronymic (if any);
- b) gender;
- c) date of birth;
- d) full passport data (series, number, issued on/by);
- e) citizenship;
- f) INN and SNILS details;
- g) insurance policy;
- h) contact information (phone, e-mail, etc.);
- i) education details;
- j) photos, videos;
- k) other information on the basis of which the student can be identified.

List of actions with personal data for which consent is given: collection, recording, systematization, accumulation, storage, clarification (updating, modification), transfer for the above purposes, extraction, use, depersonalization, blocking, deletion, destruction of personal data, both with the use of automation tools and without the use of automation tools.

The operator (according to the EU GDPR Regulation, the Controller) has the right to transfer personal data to Rosatom, Greenatom JSC and/or the organization to the employer of the personal data subject and/or Kino O Kompaniyakh LLC in order to fulfill concluded contracts and/or achieve the above goals.

The personal data of the Subject listed above are entered on hardcopy and electronic media, which are stored in ANO "Rosatom Corporate Academy".

This consent is valid from the date of its signing until the purpose of personal data processing is achieved, and after that, no later than 30 days, the personal data is destroyed by the Operator (in accordance with the EU GDPR Regulations - the Controller) in connection with the achievement of the purpose of processing such data. This consent can be revoked by me by sending a refusal by mail to the address: 109012 Moscow, Kitaygorodsky proezd, 7, building 1, or by sending a corresponding application in the form of an electronic document to the e-mail address academy@rosatom-academy.ru.

I am familiar with the Policy on the Organization of Processing and Ensuring the Security of Personal Data of ANO "Rosatom Corporate Academy".

Details of Rosatom: B. Ordynka Str., 24, Moscow, 119017 INN 7706413348 OGRN
1077799032926

Details of JSC Greenatom: B. Ordynka Str., 24, Moscow, 119017, INN 7706729736, OGRN 1097746819720

Details of Kino O Kompaniyakh LLC 105318, Moscow, Ibragimova str., 35, bldg. 2, office 1, INN
7719862012, OGRN 5137746103325

20 .
(date)

(signature) (print name)

The logo of the Championship for the design of the competition documentation³⁵

³⁵ During the jubilee and landmark years for the nuclear industry, the logo may be changed and/or supplemented.

List of Championship protocols

Document name	Championship Day						Remarks
	C-2	C-1	C1	S2	C3	C4	
Registration of experts on the competition site	V						
Distribution of roles of referees	V						
Familiarization of experts with the updated competition task and evaluation criteria (after making 30% of the changes)	V						
Registration of participants on the competition site		V					
The draw for the allocation of competitive places		V					
Familiarization of participants with the competition documentation, equipment and workplaces		V					
Statement on blocking Evaluation Criteria	V						Downloaded from the AtomSkills Digital Platform
Familiarization of experts with the rules of occupational safety and health	V						
Familiarization of participants with the rules of occupational safety and health+		V	V	V	V	V	Daily or on one-off basis, depending on the Competence
Checking the Participant's Toolbox		V	V	V	V	V	If applicable
Time keeping			V	V	V	V	In case of emergency situations:
Non-attendance protocol	V	V	V	V	V	V	In case of non-attendance of a participant/expert
Signed protocol for blocking evaluations					V	V	Downloaded from the AtomSkills Digital Platform
Signed handwritten sheets with grades			V	V	V	V	Downloaded from the AtomSkills Digital Platform

Sheets signed by expert mentors with blocked grades					V	V	Downloaded from the AtomSkills Digital Platform
Protocol for coordinating emergency situations	V	V	V	V	V	V	In case of
Protocol for holding a participant/expert accountable for violating the HSE rules							
Protocol for familiarizing participants with the Regulations on the Championship, AtomSkills Standart, rules of conduct in public places, rights and obligations, and the measure of responsibility							
Protocol of familiarization of participants with the Competition Task							
Protocol of familiarization of experts of Competence with the date of face-to-face voting							
Voting protocol							
Protocol of the jury members' training							

Templates of the Championship protocols